



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JUNE 3, 2026 at 6:00 P.M.
ZOOM MEETING LINK:
<https://us02web.zoom.us/j/85872773178?pwd=rZb4RkagSv1dHI2Mf3p8baS36nBDbd.1>
one Tap Mobile: 1-253-215-8782 or 1-346-248-7799
Meeting ID: 858 7277 3178
Passcode: 453970**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – May 6, 2026 at 6:00 p.m. Pg. 5
 - 2) Budget Work Session – May 7, 2026 at 5:00 p.m. Pg. 15
 - 3) Special Session (Public Portion) – May 13, 2026 at 5:00 p.m. Pg. 19
 - b) **Set Next Meeting, Date and Time:**
 - 1) Special Session – June 17, 2026 at 5:00 p.m.
 - 2) Regular Session – June 17, 2026 at 6:00 p.m.
 - 3) Regular Session – July 1, 2026 at 6:00 p.m.
 - 4) Regular Session – July 15, 2026 at 6:00 p.m.
 - 5) Regular Session – August 5, 2026 at 6:00 p.m.
5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(I))

Arizona law prohibits any Town resource, including staff time, equipment, and anything of value to influence an election. This prohibition applies to Call to the Public at the Council meeting. You may discuss a Town issue but do not “advocate” for a specific candidate or ballot measure. Additionally, soliciting petition signatures or campaign contributions or distributing campaign materials is prohibited on Town property. The Town appreciates your efforts to help the Town comply with state law and avoid using taxpayer monies to influence an election.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.
7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.
 - **Administration of Oath of Office of the Newly Hired Town Employees.** Staff Resource: Town Clerk Leah Rhodes. Pg. 21
 - **Update on funding for the Verde Lakes Drive Flood Study.** Town Manager Miranda Fisher. Pg. 23
8. **Discussion, consideration, and possible awarding of the FY26 Community Outreach Funds in the amount not to exceed \$20,000.** Staff Resource: Town Manager Miranda Fisher. Pg. 29
9. **Discussion, consideration, and possible adoption of Resolution 2026-1218, approving the waiver of fees for three renewal use permit applications for Use Permit 16-955, Use Permit 2006-01 and Use Permit 2006-02.** Staff Resource: Development Services Director Christian Green. Pg. 113
10. **Adjournment**

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to

allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on May 28, 2026 at 6:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 6, 2026 at 6:00 P.M.

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
Mayor Moore called meeting to order at 6:00 p.m.
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**
Councilor Bolton led the Pledge.
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – April 15, 2026 at 6:00 p.m.
- 2) Work Session – April 22, 2026 at 5:00 p.m.

b) Set Next Meeting, Date and Time:

- 3) Work Session – May 7, 2026 at 5:00 p.m.
- 4) Special Session – May 13, 2026 at 5:00 p.m.
- 5) Regular Session – May 20, 2026 at 6:00 p.m. - **CANCELLED**
- 6) Special Session – May 27, 2026 at 5:00 p.m.
- 7) Regular Session – June 3, 2026 at 6:00 p.m.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Foreman, the Council **moved to approve** the consent agenda as presented.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye

Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(I))

There were no speakers.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on events they attended

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.

a) **Presentation of the Verde Valley Sanctuary Community Based Advocacy Program Agreement.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher presented an overview of the partnership agreement between Verde Valley Sanctuary and the Camp Verde Marshal's Office.

Executive Director Jessye Johnson of Verde Valley Sanctuary stated that she looks forward to collaborating with the Marshal's Office to support victims of abuse.

b) **Proclamation declaring the month of May 2026 as Building Safety Month.** Staff Resource: Chief Building Official Roxanne Jasman.

Mayor Moore proclaimed the month of May 2026 as Building Safety Month and presented the proclamation to Chief Building Official Roxanne Jasman.

- c) Proclamation declaring the week of May 10-16, 2026 as National Police Week.** Staff Resource: Town Marshal Dan Jacobs.

Mayor Moore proclaimed the week of May 10-16, 2026 as National Police Week and presented the proclamation to Marshal Dan Jacobs.

- d) Proclamation declaring the week of May 17-23, 2026 as Public Works Week.** Staff Resource: Public Works Director Ken Krebs.

Mayor Moore proclaimed the week of May 17-23, 2026 as Public Works Week and presented the proclamation to Public Works Director Krebs.

- e) Presentation on administratively approved subdivisions from Q1 2026 in compliance with the Town's Ordinance 2025-A507 and House Bill 2447.** Staff Resource: Acting Senior Planner Cory Mulcaire.

Acting Senior Planner Mulcaire provided an overview of the process outlined in the approved Ordinance 2025-A507 that complies with House Bill 2447 regarding administratively approved subdivisions. Acting Senior Planner Mulcaire stated staff received one preliminary plat application that was administratively approved for the Laurel Estates subdivision.

Town Manager Miranda Fisher and Acting Senior Planner Mulcaire responded to questions from Council.

- 8. Discussion, consideration, and possible approval of a Solar Power Purchase Agreement with SolarEnergyLease.com for the solar system located at the Equestrian Center.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided an overview of the actions taken by staff and representatives from SolarEnergyLease.com in response to Council direction at the April 15, 2026 Council meeting. These actions included a site inspection, review of permitting status, APS energy review, and preparation of a new solar power purchase agreement specifically with the town vs. a transfer from the Camp Verde Equestrian Center for the solar at the Equestrian Center.

Director Jesse Gee with SolarEnergyLease.com provided an overview of the 25-year-term solar agreement and the economic benefits for the Town.

Town Manager Fisher, Town Attorney Trish Stuhan, and Mr. Gee responded to Council questions regarding the proposed agreement with the Town. They clarified that a new revised agreement will be drafted to include an updated term length that reflects the amount previously paid by the Camp Verde Arena Association (CVAA). Council also confirmed that CVAA would not be required to pay a transfer fee, as the proposed

agreement would be entered into solely with the Town.

On a **motion** made by Councilor Seybold, seconded by Councilor Godwin, the Council **moved to approve** a Solar Power Purchase Agreement with SolarEnergyLease.com for the solar system located at the Equestrian Center with the amendment to include a reduction in the term amount, including or acknowledging how long the system has already been in place.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried: 7-0

9. **Public Hearing:** Discussion, consideration, and possible approval of Ordinance 2026-A511, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Planning and Zoning Ordinance Section 802.7.B. to adjust the setbacks for wireless communication facilities neighboring residential zones from 5,000 to 450 feet. Staff Resource: Development Services Director Christian Green.

Staff Comments: Development Services Director Green stated because of the Town's development patterns and the proximity of residential areas to commercial and industrially zoned land, the current wireless setbacks significantly limit where new towers can be located, which in turn restricts opportunities to improve wireless coverage. As such, Town staff and the Planning and Zoning Commission recommend reducing the setback from 5,000 to 450 feet for parcels neighboring residential zones.

Development Services Director Green also noted that the existing regulation may inadvertently impede the expansion of essential telecommunications infrastructure. The proposed amendments aim to balance the need for expanded and reliable wireless service with compatibility considerations, ultimately supporting public safety, economic development, and quality of life for Town residents.

Open Public Hearing: Mayor Moore opened the public hearing at 6:55 p.m.

Public Comments: Marv Wessel commented on the clarification that discussions of health impacts related to wireless emission are not permitted, however it is permissible to reference studies demonstrating compliance with applicable government requirements, including Federal Communication Commission (FCC) exposure standards. Mr. Wessel further noted that if variances are granted that reduce setbacks or otherwise allow facilities to be located closer to residential properties, this could result in wireless infrastructure being situated in closer proximity to homes.

Close Public Hearing: Mayor Moore closed the public hearing at 6:57 p.m.

Council Discussion: The Council requested legal feedback on safety concerns from Town Attorney Trish Stuhan.

Town Manager Fisher, Development Services Director Green, Town Attorney Stuhan and Acting Senior Planner Cory Mulcaire responded to concerns from the Council regarding wireless setbacks, FCC safety regulations.

Town Attorney Stuhan recommended the Council considering a reduction so that staff do not have to rely on variances being brought to the Board of Adjustment and Appeals for consideration.

On a **motion** made by Councilor Seybold, seconded by Councilor Godwin, the Council **moved to approve** Ordinance 2026-A511, to the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona to amend the Planning and Zoning Ordinance Section 802.7.b. to adjust the setbacks for wireless communication facilities neighboring residential zones from 5,000 to 450 feet.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: nay

Mayor Moore: nay

Motion Carried: 5-2

Mayor Moore recessed the meeting for a break at 7:20 p.m. and reconvened the Regular Session at 7:31 p.m.

10. **Public Hearing:** Discussion, consideration, and possible approval of Ordinance 2026-A514, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code Article 7-7 – Enforcement Procedures for Violations of the Town Code by the Hearing Officer. Staff Resource: Development Services Director Christian Green.

Staff Comments: Development Services Director Green stated that the Town has adopted the use of a hearing officer as an alternative mechanism for achieving compliance with Town Code violations. This approach was designed to streamline the enforcement process, establish a more efficient quasi-judicial framework, and reduce the administrative burden on both the Town and the Superior Court system. Since implementation, Town staff have gained practical experience in administering cases through the hearing officer process and have identified some timeframe changes that are needed.

Open Public Hearing: Mayor Moore opened the public hearing at 6:55 p.m. and there

were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:55 p.m.

Council Discussion: The Council had no further discussion.

Development Services Director Green responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Vice Mayor Escoffier, the Council **moved to approve** Ordinance 2026-A514, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code Article 7-7 – Enforcement Procedures for Violations of the Town Code.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0

11. **Discussion, consideration, and possible direction regarding the comprehensive review of previously approved Use Permits, including compliance status and potential corrective actions.** Staff Resource: Acting Senior Planner Cory Mulcaire.

Acting Senior Planner Mulcaire provided an overview of the use permits audit that Town staff completed at the direction of Council. Acting Senior Planner Mulcaire explained that there are five use permits that are out of compliance. Two are for the same property related to construction without a permit, which Town staff are actively working with the property owner/representatives on. The other three are out of compliance because they had term limits and at the time of expiration, the use permits were never brought forth for reconsideration and possible renewal. Acting Senior Planner Mulcaire also shared that many of the permits parcel numbers have changed since they were originally approved.

Town Manager Fisher stated that, regarding use permits that had expired without staff follow-up, the Planning and Zoning Commission recommended that applicants be notified and given 90 days to submit a new application. Town Manager Fisher also stated that it is Town staff's recommendation that a memorandum be added to the existing resolution to include the new parcel numbers where applicable.

Town Manager Fisher, Town Attorney Stuhan and Acting Senior Planner Mulcaire responded to questions from the Council.

The Council provided direction to staff to complete the memorandum to address the parcel number issue; to continue to work with the property owner who is out of compliance because of the building permit issues; and to contact the three expired permits holders to have them reapply. Town Council noted that they did not want the

three applicants to have to pay the use permit fee. Since the Fee Discount Waiver Policy does not allow for administrative waivers of said fees, Council directed staff to bring back a resolution for approval at the next regular meeting to waive the fees and start the 90-day timeframe for reapplication.

- 12. Discussion, consideration, and possible approval of Intergovernmental Agreement No. 26-0011535-I with the Arizona Department of Transportation for the Highway User Revenue Fund exchange of federal Surface Transportation Block Grant Program funds to construct the Verde Lakes Drive Sidewalk Improvements project.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Martin Smith stated that the Verde Lakes Drive Sidewalk Improvements project is funded through the NACOG Transportation Improvement Program with approximately \$738,000 in federal funding. Staff proposes exchanging funds through the HURF program to reduce federal regulatory requirements, noting the transition would reduce funding by approximately 10%, resulting in an estimated fund amount of \$664,000. CIP Manager Smith stated the reduced amount would still be sufficient to complete the project while saving significant time and administrative costs associated with federal compliance requirements.

CIP Manager Smith responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Godwin, the Council **moved to approve** IGA No. 26-0011535-I with ADOT for the HURF exchange of federal Surface Transportation Block Grant Program (STBGP) funds to construct the Verde Lakes Drive Sidewalk Improvements project.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried: 7-0

- 13. Discussion, consideration, and possible approval of Resolution No. 2026-1215, authorizing the issuance of debt to support the Town's Water Infrastructure Financing Authority Land Acquisition and Well Project Loan for property located within the High View at Boulder Creek Planned Area Development.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Vaughan stated that this is a formality required by WIFA to purchase land within the High View Development and design and construct a well with arsenic treatment as outlined in the development agreement for this PAD. The debt authorization confirms that the Town is financially capable of assuming any potential debt associated with the project in the event that the Town is unable to complete the

project or repay the portion of the obligation.

Utilities Director Vaughan responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved to approve** the Debt Authorization for the WIFA High View Land Acquisition and Well Project Loan as part of the WIFA application process to acquire the High View Land, design, and construct a well.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0

- 14. Discussion, consideration, and possible approval of Change Order No. 1, in an amount not to exceed \$50,000, to address Arizona Department of Environmental Quality requirements and required submittals associated with resolving the Lagoon Notice of Violation.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Vaughn stated the original contract with Adams and Wendt noted the original scope of work anticipated a lower level of involvement than what ADEQ ultimately required. As part of the closure and compliance process, ADEQ required Adams and Wendt to provide continuous on-site observation of excavation activities, including monitoring, testing, and documentation of excavated materials throughout the project. Due to the substantially increased level of effort and hours required beyond the original scope, staff discussed the need for a contract amendment and determined that an additional amount of up to \$50,000, not to exceed, should be sufficient to cover completion of the remaining work.

Utilities Director Vaughan responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to approve** authorizing Change Order 1 to the Adams and Wendt, Inc. Contract to not exceed \$50,000 to meet ADEQ requirements in completing the Lagoon Notice of Violation.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye
Motion Carried: 7-0

Mayor Moore read Agenda Item 15.

A **motion** was made by Vice Mayor Escoffier to go into Executive Session for Item 15 at 8:22 p.m. Councilor Murdock seconded the motion.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried 7-0.

15. **An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for discussion or consultation for legal advice and to consider its position and instruct the Town Attorney regarding contracts that are the subject of negotiations. The purpose of the discussion is to consider animal control services.** Staff Resource: Town Manager Miranda Fisher.

Mayor Moore reconvened the Regular Session at 8:50p.m.

Mayor Moore stated direction was given to staff for Item 15.

16. **Adjournment**

Mayor Moore adjourned the meeting at 8:50 p.m.

Mayor Marie Moore

Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on May 6, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2026.

Leah Rhodes, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
BUDGET WORK SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 7, 2026 at 5:00 P.M.

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
Mayor Moore called meeting to order at 5:00 p.m.
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Finance Director Michael Showers, Parks & Recreation Manager Shawna Figy, Public Works Director Ken Krebbs, Utilities Director Lisa Vaughn (participated remotely), Development Services Director Christian Green, Human Resources Director Julia Kaiser (participated remotely), Marshal Daniel Jacobs (participated remotely) and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**
Vice Mayor Escoffier led the Pledge.
4. **Discussion, consideration, and possible approval of Resolution 2026-1214 supporting the Town's participation in the National Fitness Campaign and committing to securing the necessary match funding.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided an overview of the Town's opportunity to reapply for grant funding and reported that the Town was subsequently awarded \$60,000 from the National Fitness Campaign. The grant requires a local funding match, which is currently estimated at \$165,000.

Town Manager Fisher, Public Works Director Ken Krebbs, Parks and Recreation Manager Shawna Figy and Finance Director Michael Showers responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Seybold, the Council moved to table Item 4 until after discussion of Item 5.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried: 7-0.

5. Continued discussion of the FY27 Proposed Capital Improvement Plan. Staff Resource: Town Manager Miranda Fisher & Finance Director Michael Showers.

Town Manager Fisher stated that the Council needed to revisit the Equestrian Center project following the April 23, 2026, Budget Work Session, during which the topic was not fully addressed. Concerns were also raised regarding long-term Capital Improvement Plan (CIP) funding, particularly beginning in FY2030, due to increasing debt obligations. Town Manager Fisher noted that current projections indicate the Town could face significant debt service burdens, potentially limiting its ability to fund future capital improvement projects. Town Manager Fisher stressed the importance of carefully evaluating additional debt-funded projects proposed in the FY2027 budget, including the Equestrian Center project, in light of the Town's projected fiscal challenges beyond FY2030.

Mayor Moore emphasized the importance of funding the Equestrian Center and the Heritage Pool renovations in the FY27 CIP projects.

Finance Director Michael Showers provided an outline of the FY27 Proposed Capital Improvement Plan, a proposed outline of the next five (5) years capital purchases along with grant funding and CIP related debt payments. The outline included the Sports Complex, Heritage Pool, Equestrian Center, Parks and Public Use Facilities, Town Facilities, and Public Use Infrastructure.

Mayor Moore recessed the meeting for a break at 6:16 p.m. and reconvened the meeting at 6:25 p.m.

The Council discussed options for seating and shade structures at the Equestrian Center, upgrades and projects related to the Heritage Pool, and potential items that could be deferred to a future Capital Improvement Plan (CIP) year. The Council also reviewed contingency planning in the event of a significant decline in Town revenues, as well as strategies for future revenue generation.

The Town Council provided direction to staff regarding the seating and shade structures at the Equestrian Center and for staff to look into future grant funding.

Town Manager Fisher stated the Council will be able to discuss the items further at the Budget Work Session on May 27, 2026

The Council returned to discussion regarding Item 4. The Council directed Town Manager

Fisher to not move forward with the grant funding from the National Fitness Campaign and committing to securing the necessary match funding.

6. Adjournment

Mayor Moore adjourned the meeting at 7:42 p.m.

Mayor Marie Moore

Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Budget Work Session of the Town Council of Camp Verde, Arizona, held on May 7, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2026.

Leah Rhodes, Town Clerk

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DRAFT MINUTES
SPECIAL SESSION (PUBLIC PORTION)
TOWN OF CAMP VERDE
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 13, 2026 at 5:00 PM.

1. **Call to Order**

Mayor Moore called meeting to order at 6:00 p.m.

2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**

Mayor Moore led the Pledge.

Mayor Moore read Agenda Item 4.

A **motion** was made by Councilor Seybold to go into Executive Session for Item 4. Councilor Bolton seconded the motion.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried 7-0.

4. **An executive session pursuant to A.R.S. § 38-431.03(A)(1) and (A)(3) for discussion or consideration of employment of a public officer and legal advice. The purpose of the discussion is to discuss the annual evaluation of the Town Manager.** Resource: Town Attorney Trish Stuhan.

Mayor Moore reconvened the Regular Session at 7:15 p.m.

Mayor Moore stated that no action was taken on Agenda Item 4.

5. **Adjournment**

Mayor Moore adjourned the meeting at 7:16 p.m.

Mayor Marie Moore

Attest: Trish Stuhan, Town Attorney

CERTIFICATION

I, Town Attorney Trish Stuhan, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on May 13, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2026.

Trish Stuhan, Town Attorney



Town Council Agenda Information Memorandum

Meeting Date: June 3, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Clerk

Staff Resource: Town Clerk Leah Rhodes

Agenda Title: Administration of Oath of Office of Newly Hired Town Employees

Attached Documents: Oaths of Office

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number: N/A
- Approved in the FY25 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

The newly hired employees will take their Oath of Office at the Town Council Meeting.

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**Meeting Date:** June 3, 2026**Agenda Item Type:**

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Utilities**Staff Resource:** Town Manager Miranda Fisher**Agenda Title:** Update on funding for the Verde Lakes Drive Flood Study.**Attached Documents:**

- CIP Project Sheet

Estimated Presentation Time: 5 minutes**Estimated Discussion Time:** 10 minutes**Reviewed By:**

- | | | | |
|--|---|----------------------------------|---------------------------------|
| ☒ Town Manager | ☒ Legal | ☐ Finance | ☐ Other: |
|--|---|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number: AZ DEMA grant funding with Yavapai Flood Control funding as the match; possible Congressionally Directed Spending funds
- Approved in the FY26 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

The AZDEMA grant award totals \$1,084,340. The Town's anticipated local match obligation is approximately \$271,085, which staff anticipates funding through the Town's Intergovernmental Agreement with the Yavapai County Flood Control District.

The FY27 CIP currently identifies \$450,000 for initial project design activities and \$350,000 in FY28 to finalize design efforts. Construction costs associated with future mitigation improvements are currently unknown and will depend on final engineering recommendations, environmental review, permitting requirements, and available external funding opportunities.

Background Information

The Town of Camp Verde has been actively pursuing funding opportunities to address recurring flooding concerns associated with the Verde Lakes Drive crossing at West Clear Creek. Following significant storm events, including the March 2023 flooding event, staff identified the need for a long-term flood mitigation and infrastructure resiliency strategy within the Verde Lakes area.

In 2023, the Town applied for grant funding through the Arizona Department of Emergency and Military Affairs (AZDEMA) for the Verde Lakes Flood Control & Mitigation Project. The Town was recently notified that the Project has advanced to the Notice of Intent (NOI) phase under the grant program.

The total grant award is \$1,084,340 and requires a 25/75 local match structure, resulting in an anticipated Town match obligation of approximately \$271,085. Staff anticipates utilizing funds available



The Project scope focuses on flood control planning, engineering analysis, and preliminary design efforts intended to support future construction and mitigation improvements. Geotechnical work is anticipated to include approximately four exploratory test pits within the project corridor to evaluate subsurface conditions associated with future roadway and drainage improvements. Work is expected to occur during low-flow and environmentally appropriate periods to minimize impacts to West Clear Creek and surrounding habitat areas.

Additionally, the Town was recently notified that Senator Kelly has advanced the Project for potential federal funding consideration through Congressional Directed Spending (CDS). If awarded, staff will evaluate whether those funds can legally be utilized toward the required grant match obligation, recognizing that federal funding sources often cannot be used to match other federal awards. If the funding cannot be utilized for match purposes, staff will explore opportunities to amend or refine the CDS scope, if permissible, to support future construction costs associated with the Project, either partially or in full depending on the final award amount.

Verde Lakes Drive Project

Approximate Geotech Exploration Location

Approximate Geotech Exploration Location

Approximate Geotech Exploration Location

Approximate Geotech Exploration Location

E. Cactus Blossom Ln

E. Mockingbird Ln

West Clear Creek

Catalaw Dr

Valley Performance

Image © 2024 Airbus



Town Council Agenda Information Memorandum

Connection to the [FY27 Strategic Plan](#)

This Project supports the FY25–FY30 Strategic Plan, specifically the Infrastructure Capacity priorities by proactively addressing flooding concerns, improving infrastructure resiliency, protecting transportation access, and planning for long-term community safety and environmental stewardship.

Question(s) before the Council

- Does Council have any questions for staff?

TOWN OF CAMP VERDE

FY27 Capital Plan Project Sheets

Project Title: *Verde Lakes Flood Control Planning*

FY27 Impact: \$450,000

5-Yr Project Cost: \$800,000

New Project or Rollover: *New Project*

Dept/Div: *Utilities / Stormwater*

Contact: *L. Vaughan*

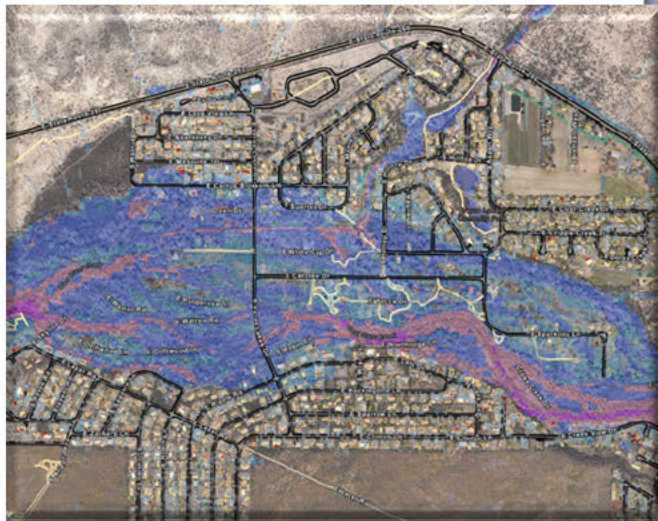
Requested by: *Jeff Low*

Date Completed: *1/20/26*

Project Summary:

Study and design a flood mitigation project to improve Verde Lakes Drive Roadway and culvert crossing in the West Clear Creek area.

Location: Verde Lakes Drive



Community Impact:

This section of Verde Lakes Drive has been washed out and reconstructed several times over the past few decades due to flooding across West Clear Creek. The project will also mitigate flooding for the West Clear Creek area.

Project Title: *Verde Lakes Flood Control Planning*

Operational Impact:

Impact on Staffing: Staff will still maintain the road and future crossing.

Impact on operational costs: Yearly maintenance once the road is reconstructed.

Project Budget:

Fiscal	Activity / Segment	Timeline	Cost
FY27	Start Project Design		\$ 450,000
FY28	Finalize Project Design		\$ 350,000
FY29	Rolling Construction Phase of Grant		TBD
	Total		\$ 800,000

Estimated Annual Operational Impact – Cost/(Savings):

Starting Year	Category	Cost
FY29		
FY29		
	Total	\$ 0

Project Funding:

Tracking Fund: Federal or Non-Federal Grant Fund

Funding Source: Grant, Yavapai Flood Control District Funded, Nature Conservancy Funding.

Staff Rating Score:

Need	Cost/ Efficiency	Safety	Strategic Plan	Total Points

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Town Council

Agenda Information Memorandum

Meeting Date: June 3, 2026

Agenda Item Type:

- ☐ Consent Agenda ☐ Informational Presentation ☐ Discussion Item
☒ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Discussion, consideration, and possible awarding of the FY26 Community Outreach Funds in the amount not to exceed \$20,000.

Attached Documents:

- 2026 Community Outreach Fund Applications

Estimated Presentation Time: 15 minutes

Estimated Discussion Time: 60 minutes

Reviewed By:

- ☒ Town Manager ☒ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number: Community Outreach Funds
- Approved in the FY25 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

For FY26, the Town Council has budgeted \$20,000 to support nonprofit organizations that directly serve Camp Verde residents. This funding program reflects the Town's ongoing commitment to strengthening community partnerships and aligns with the FY25–FY30 Strategic Plan by supporting organizations that provide meaningful services and resources to the community. Eligible nonprofit organizations were encouraged to apply for consideration.

The Town received 16 applications by the March 27, 2026 deadline. A review committee consisting of Vice Mayor Escoffier, Councilor Foreman, and Councilor Seybold met with Town Manager Miranda Fisher to evaluate the applications and develop funding recommendations. The committee's recommended award allocations are outlined below:

Agency	Requested Award Amount	Recommended Award Amount
Senior Citizens of Camp Verde	\$1,100	\$2,450
St. Vincent de Paul	Any	\$2,450
Camp Verde Seventh-day Adventist	\$2,507.99	\$2,600
America Youth Soccer Association	\$5,000	\$2,000
Wheel Fun	\$1,700	\$2,000



Town Council Agenda Information Memorandum

Humane Society of Sedona	\$5,000	\$3,000
Verde Valley Sanctuary	\$3,000	\$2,000
Manzanita Outreach	\$3,500	\$3,500

It is important to note that, in several cases, the committee recommended award amounts that exceed the original request submitted by the applicant. Town staff have contacted those organizations to discuss how the additional funding would be utilized and will be prepared to provide additional information during the meeting. Representatives from the recommended agencies are also expected to be present and available to answer questions regarding their applications and proposed programs, if needed.

Connection to the [FY25-FY30 Strategic Plan](#)

This initiative aligns with the Strategic Plan by strengthening support for local non-profits that directly serve Camp Verde residents.

Question(s) before the Council:

- Does the Council support the committee's recommendation on who to fund and how much?
- Does the Council have any questions for the applicants being recommended for funding awards?

Proposed Motions:

Move to **APPROVE** distributing the \$20,000 Community Outreach Funds as recommended by the committee.

OR

Move to **APPROVE** distributing the \$20,000 Community Outreach Funds as recommended by the committee **with the following changes...**

View results

Respondent

1

Anonymous

147:24
Time to complete

1. Application Date *

3/13/2026

2. Organization Name *

Verde Valley Habitat for Humanity

3. Primary Contact Name *

Brenda Redel

4. Primary Contact Email *

5. Primary Contact Phone Number *

6. EIN Number *

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes

☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes

☐ No

9. What is your organization's mission statement? *

Bringing people together to build homes, communities and hope.

RECEIVED

By Town Clerk's Office at 9:02 am, Mar 23, 2026

"Community Outreach Funds Supplemental Documentation - Verde Valley Habitat for Humanity" Camp Verde

Cost per household may vary significantly depending on the scope of repairs required. VVHH, in collaboration with the homeowner, will decide on the priority repair(s) if funding limitations are in effect.

The costs below are from actual residential work and illustrates how projects may be bundled depending on the repair needs of the home. Decisions on the amount of work per home can be decided on what repair(s) are most critical to maintain safe and decent housing.

\$194.42	Subcontract Beaver Creek Heating & Cooling to stop evap. cooler leak, remove and replace kitchen sink faucet, repair toilet leak
\$1,064.98	Cover entire roof with Elastomeric coating, replace damaged siding and trim, painting excluded
\$1,328.06	Replace ext. trim, repair fence, repair deck, replace propane barrier, clean gutters, sweep on fr. door, trim trees around deck, replace door knob, secure loose fascia board
\$2,696.54	Build 40'x3' ramp from front door to driveway, yard cleanup, subcontractor agreements for evap. coolers
\$3,579.67	Removal and replacement of ten windows including trim throughout the home.
\$4,234.13	Remodel tub/shower to ADA accessible walk in shower

BUDGET

TYPE OR EXTENT OF REPAIR	BUDGET	TYPES OF REPAIRS COMPLETED
Major and/or Numerous Repairs	\$3,000 and Up per household	Examples: ADA bathroom remodels, full home window replacements, major roof repair.
Moderate Repairs or Single Repair	\$1,000 - \$2,999 per household	Examples: New ramp, flooring repair, replacement/repair of fences, deck, trim.
Minor or Limited Repair	\$999 and under per household	Repair of leaks in toilet/sinks; faucet replacement; door/paneling/drywall repair.

[View results](#)

Respondent

2

Anonymous

12719:31

Time to complete

1. Application Date *

3/20/2026



2. Organization Name *

Friends of the Verde River

3. Primary Contact Name *

W. David Gressly

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Working collaboratively for a healthy, flowing Verde River system.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Friends of the Verde River provides vital services to the Town of Camp Verde, helping protect the Verde River and promote sustainable stewardship. Through riparian restoration projects, the organization removes invasive species and plants native vegetation along riverbanks, improving habitat, stabilizing soils, and enhancing scenic and recreational value. Friends supports water conservation through its River Friendly Living Program, including rainwater harvesting at the Camp Verde Library and other community projects supported by grant-funded opportunities, which help residents and businesses adopt water-saving practices like efficient irrigation, gray water reuse, and native landscaping. Volunteers also participate in water quality monitoring and citizen science, providing early detection of concerns and data for local planning. Friends contributes to regional watershed research, including the Verde River Watershed Report Card, offering science-based insights for decision-making. Educational programs and community events further build awareness and active stewardship, connecting Camp Verde residents with their local river and watershed.

11. How many households and/or individuals do you serve in Camp Verde? *

34 Homes and businesses have been awarded River Friendly Living grants for water conservation - totaling \$127,000 since 2024.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

Funding Request from the Town of Camp Verde – Total: \$5,000

Friends of the Verde River requests \$5,000 from the Town of Camp Verde to support programs that protect the Verde River and engage the local community, broken down as follows.

State of the Verde Watershed Conference (\$2,000): Scheduled for September 2026, this biennial event will bring together 250 participants to share knowledge and promote watershed health. The Town's sponsorship includes recognition in materials and five registrations for Town representatives.

Verde BioBlitz Program (\$1,000): Engages local students in hands-on environmental science, inspiring future river stewards.

Watershed-Wide Water Quality Monitoring Plan Implementation (\$1,000): Fills critical data gaps to guide targeted water quality improvements while ensuring compliance with state and national standards.

River Friendly Living Projects (\$1,000): Supports community water conservation initiatives, including rainwater harvesting, efficient irrigation, and native landscaping.

These programs provide tangible benefits for residents, students, and the watershed while highlighting the Town's commitment to river stewardship and sustainable community practices.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

If awarded, the requested \$5,000 from the Town of Camp Verde would directly support four key programs that protect the Verde River and engage the local community. \$2,000 would support the State of the Verde Watershed Conference, covering conference sponsorship, recognition for the Town, and five participant registrations, allowing local representatives to connect with regional partners, scientists, and stakeholders. \$1,000 would fund the Verde BioBlitz Program, providing hands-on environmental science activities for local students and fostering awareness while inspiring the next generation of river stewards. \$1,000 would go toward the Watershed-Wide Water Quality Monitoring Plan Implementation, helping to address data gaps, support monitoring efforts, and enable targeted actions to improve river health while maintaining compliance with state and national standards. Finally, \$1,000 would support River Friendly Living Projects, including community water conservation initiatives such as rainwater harvesting, efficient irrigation, and native landscaping. Together, these funds will advance environmental education, watershed protection, and community engagement throughout Camp Verde.

14. What other sources of funding does your organization receive? *

Other Sources of Funding

Friends of the Verde River receives support from a variety of sources to sustain our programs and initiatives. These include foundations and private grantors, individual donors, and corporate sponsors who fund projects, events, and educational programs. We also receive local, state, and federal government grants to support watershed research, water quality monitoring, and restoration efforts. Additional revenue comes from program fees and community partnerships, including citizen science initiatives and educational workshops. This diversified funding approach ensures we can maintain long-term program stability, respond to emerging watershed needs, and continue engaging the community in protecting and restoring the Verde River.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

W.D.G.

RECEIVED*By Town Clerk's Office at 9:03 am, Mar 23, 2026***Friends of the Verde River****Proposed Budget – Town of Camp Verde Request (\$5,000 Total)**

Program / Initiative	Amount Requested	Use of Funds	Community Benefit
State of the Verde Watershed Conference	\$2,000	Conference sponsorship, including recognition and five registrations for Town representatives	Strengthens regional collaboration and informs local decision-making
Verde BioBlitz Program	\$1,000	Hands-on environmental education for students, including field-based learning and species identification	Inspires youth stewardship and builds environmental awareness
Watershed-Wide Water Quality Monitoring Plan Implementation	\$1,000	Supports monitoring efforts, data collection, and analysis to address water quality gaps	Improves river health and supports science-based management
River Friendly Living Projects	\$1,000	Community water conservation projects (rainwater harvesting, efficient irrigation, native landscaping)	Reduces water demand and promotes sustainable practices
Total Requested	\$5,000	—	Supports education, conservation, and community engagement

[View results](#)

Respondent

3

Anonymous

61:37

Time to complete

1. Application Date *

3/22/2026

2. Organization Name *

American Youth Soccer Organization - AYSO

3. Primary Contact Name *

Brandon Kent

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Our mission is to develop and deliver quality youth soccer programs throughout the country which promote a fun, family environment built on the foundation of our Six Philosophies: Everyone Plays, Balanced Teams, Good Sportsmanship, Open Registration, Positive Coaching, and Player Development.

10. Please describe the services your organization provides to the Town of Camp Verde. *

AYSO Region 232 is built on a simple promise: a safe, positive place where every child can grow.

We prioritize player safety through background-checked volunteers, clear safety standards, and a culture rooted in respect and positivity on and off the field. Our region is powered by dedicated, trained volunteers—coaches, referees, and administrators—who are committed to creating a development-focused experience for every player.

Each fall, we bring the community together with organized soccer programs for kids ages 3–18, welcoming all skill levels. Families are at the heart of everything we do—whether coaching, refereeing, helping at events, or cheering from the sidelines—building strong connections and a supportive environment for our youth.

And the impact doesn't stop at AYSO. Many of our volunteers continue to serve local middle and high school programs, strengthening the game and our community for years to come.

Because in Region 232, we're not just playing soccer—we're building something bigger.

11. How many households and/or individuals do you serve in Camp Verde? *

Region 232 serves 800 players and their families across the Verde Valley each Fall. Camp Verde averages 40% of our total player numbers each Fall with a growing population each season. Over the next 2-3 years we expect this number to continue climbing. By hosting Soccer Saturday's in Camp Verde, AYSO bring a small boost of local travel and commerce to Camp Verde each weekend between August and November.

Over the years, AYSO has hosted a soccer tournament "Castle Classic" that hosts 64 teams of 12-15 players from across the Southwestern US. This 4-day tournament brings traveling teams to the Verde Valley. Many of these teams stay in local hotel and visit local restaurants and shops, providing a strong economic impact for Camp Verde and its small business owners.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$5,000

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

If awarded, this money would act as seed funding to begin planning, marketing, and delivering the return of Castle Classic in Q2 of calendar year 2027. Castle Classic is a 4 day soccer tournament that brings teams from Texas, Oklahoma, Utah, Colorado, Nevada, California, and Arizona to Camp Verde. Castle Classic requires paid services from safety and security personnel familiar with the Camp Verde area. The event would require contracting a Physical Trainer and Event Security services to ensure a smooth delivery.

14. What other sources of funding does your organization receive? *

AYSO charges a per player registration fee for the Fall Season. AYSO may host player camps that charge a per participant registration fee. AYSO charges a per team registration fee for tournaments. AYSO performs fund raising and accepts donations, in the form of sponsorships, from local businesses. AYSO supports our local region with Grant Writing services on an as-needed basis.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town as a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

BK

RECEIVED

By Town Clerk's Office at 9:26 am, Mar 23, 2026

AYSO Budget - Fiscal Year

Section	12	Area B	Region	232	Other Castle Classic
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Year

Year

For the 12 month period beginning: July 1, 26

Ending: June 30, 27

Estimated # Teams

64

Date of last financial statement distributed to members:

3/5/2026

Estimated Revenues:

	Budget	Per Player
4005 Registration Fees (see bottom right)	\$ 47,000.00	\$ 734.38
4006 Registration Fee Refunds		\$ -
4007 Early Registration Discount		\$ -
4008 Multi - Child Discount		\$ -
4009 Late Registration Fees		\$ -
4010 Merchandise Revenue		\$ -
4012 Merchandise Revenue - T-Shirts	2,500.00	\$ 39.06
4015 Training Registration Fees		\$ -
4020 Tournament/National Games/Player Camp Refunds		\$ -
4021 Tournament/National Games/Player Camp		\$ -
4022 Tournament - Referee Commitment Fees		\$ -
4023 Tournament - Referee Commitment Refund		\$ -
4024 Concessions	2,500.00	\$ 39.06
4025 Tournaments - Vendors	1,500.00	\$ 23.44
4027 Concessions - Packaged		\$ -
4031 Cultural Exchange		\$ -
4040 Fundraising - Other		\$ -
4310 Sponsors/Contributions/Donations	10,000.00	\$ 156.25
4701 Area Fees Collected		\$ -
4707 Expo Registration Fees Collected		\$ -
4708 Donations Received from other SAR		\$ -
9105 Interest Income		\$ -
4959 Other Income (Community Grant)	5,000.00	\$ 78.13
Total Estimated Revenue (R):	\$ 68,500.00	\$ 1,070.31

Estimated Expenditures:

5101 Uniforms - Players - TAX PAID	10,000.00	\$ 156.25
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5102	Uniforms - Coaches - TAX PAID	2,000.00	\$ 31.25
5103	Uniforms - Referees - TAX PAID		\$ -
5104	Uniforms - Other - TAX PAID		\$ -
5105	Uniforms - Players - NO TAX PAID		\$ -
5106	Uniforms - Coaches - NO TAX PAID		\$ -
5107	Uniforms - Referee - NO TAX PAID		\$ -
5108	Uniforms - Other - NO TAX PAID		\$ -
5111	Field expenses	2,000.00	\$ 31.25
5115	Facility/Park Fees	2,000.00	\$ 31.25
5120	AED Equipment and Training	2,500.00	\$ 39.06
5130	Equipment - TAX PAID	3,500.00	\$ 54.69
5135	Equipment - NO TAX PAID		\$ -
5140	Storage Fees		\$ -
5150	Trainer Payments	5,000.00	\$ 78.13
5155	Payments to Playing Circuit		\$ -
5200	National Games only - start up seed money		\$ -
5205	National Games only - Business Expenses		\$ -
5208	Tourn/National Games-Opening Ceremonies	2,000.00	\$ 31.25
5209	Tourn/National Games-Banners and Signs	3,500.00	\$ 54.69
5210	Tourn/National Games-Traffic Control	2,000.00	\$ 31.25
5211	Tourn/National Games-Entertainment	1,500.00	\$ 23.44
5212	Tourn/National Games-ID Cards	1,000.00	\$ 15.63
5213	Tourn/National Games-Insurance	5,000.00	\$ 78.13
5220	Tourn/Player-Incentives,Trophies,Awards	2,500.00	\$ 39.06
5221	Tournament - Coaches Expenses	2,500.00	\$ 39.06
5222	Tournament - Referee Expenses	6,500.00	\$ 101.56
5223	Tournament - Other		\$ -
5224	Tournament - Water, Food	1,000.00	\$ 15.63
5225	Concession Expenses	2,000.00	\$ 31.25

Estimated Expenditures:

		Budget	Per Player
5226	Tournament - Medical Personnel	3,500.00	\$ 54.69
5227	Tournament Planning Meetings	750.00	\$ 11.72
5228	Tournament/National Games Entry Fees		\$ -

RECEIVED*By Town Clerk's Office at 9:26 am, Mar 23, 2026*

5229	Tournament/Player Camp Expenses		\$ -
5235	Merchandise Expense		\$ -
5239	Cultural Exchange Expenses		\$ -
5241	Playoff Expenses		\$ -
5255	Ads/Social Media/Newsletter/Yearbook/Pictures	2,500.00	\$ 39.06
5261	Fundraising Expenses - Concessions		\$ -
5262	Fundraising Expense - Other		\$ -
5272	Awards & Trophies TAX PAID		\$ -
5273	Awards & Trophies NO TAX PAID		\$ -
5274	Volunteer Recognition		\$ -
5275	Donation Expense		\$ -
5431	Clinic Training Expenses - Player		\$ -
5432	Clinic Training Expenses - Coaches		\$ -
5433	Clinic Training Expenses - Referees		\$ -
5434	Clinic Training Expenses - Other		\$ -
5701	Area Fees Paid		\$ -
5702	Payments to AYSO Office - Donations		\$ -
5705	Payments to AYSO Office - Sales Tax		\$ -
5706	Volunteer Membership Program & Screening		\$ -
5707	Expo Registration Fees Paid		\$ -
5708	Donations paid to another SAR		\$ -
5710	Payments to Affiliates		\$ -
5715	Payments to Referees (Playing Circuit)		\$ -
5801	Assets (over \$1,000)		\$ -
7401	Travel - Other		\$ -
7430	Conferences/Meetings		\$ -
7431	Section/NAGM		\$ -
7435	Travel Mileage		\$ -
7515	Phone/Internet/website		\$ -
7535	Postage		\$ -
7540	Freight paid for uniforms and equipment		\$ -
7610	Computer Software (Software & Subscriptions)	700.00	\$ 10.94
7625	Office Supplies	500.00	\$ 7.81
7695	Miscellaneous Supplies		\$ -
8305	Bank and Credit Card Fees		\$ -
8595	Other Expenses		\$ -

Contingency

\$ -

Total Estimated Expenditures (E):

\$ 64,450.00

\$ 1,007.03

Estimated Cash Increase (Decrease):

(R-E)

\$ 4,050.00

Estimated Bank Balance on June 30:

\$ 10,000.00

Estimated Ending Cash Balance:

\$ 14,050.00

Comments:

Treasurer's Name & Signature:

Date:

Executive Member's Name & Signature:

Date:

DUE DATES:

Region: 30 days prior to end of fiscal year - June 1

Area discretionary account: July 1

Section discretionary account: July 1

Tournament: 6 months prior to event

Camp: 60 days prior to camp

Cultural Exchange: 3 months prior to travel

PLEASE COMPLETE THIS SECTION:

Registration fees

Teams	Fee		
60 x	\$ 750.00	=	\$ 45,000.00
4 x	\$ 500.00	=	\$ 2,000.00
x		=	\$ -
x		=	\$ -
Total			\$ 47,000.00

* E-mail the signed BUDGET to your Area and Section Director by June 1.

[View results](#)

Respondent

4

Anonymous

79:43

Time to complete

1. Application Date *

3/22/2026



2. Organization Name *

Wheel Fun

3. Primary Contact Name *

Kevin Adams

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Wheel Fun's mission is to build sustainable, school-based cycling ecosystems in rural communities that connect students, coaches, equipment, and safe places to ride – creating lifelong opportunities for health, confidence, and community connection.

We do this by delivering free, school-based programs that remove barriers to participation and ensure every student has access to a bike, a trained mentor, and a safe place to ride. By partnering with local schools and communities, we create lasting systems that support youth development while strengthening community engagement across generations.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Wheel Fun provides free, school-based mountain bike programming for students at Camp Verde Elementary and Middle Schools, helping local youth build physical, mental, and emotional resilience while removing barriers to participation. Unlike traditional "pay-to-play" programs that require families to purchase bikes and pay fees, Wheel Fun brings the bikes, trained coaches, and structured curriculum directly to school campuses at no cost to families or the district.

We have equipped both schools with 22 Trek mountain bikes, along with helmets, hydration packs, and maintenance equipment. Our regional Program Manager supports program delivery and volunteer coaches to ensure consistency, safety, and quality. The elementary program has operated since Fall 2022, and the middle school program since Fall 2023.

Each club meets weekly for 10 weeks in both fall and spring semesters, providing students with consistent outdoor activity, hands-on lessons in bike safety and maintenance, and mentorship in a supportive environment. These programs offer an important outlet for students who may not participate in traditional sports.

The impact is measurable. In Fall 2025:

- 99% of students reported enjoying the program
- 97% reported increased confidence
- 95% improved focus in school
- 93% planned to return
- 86% reported stronger social connections and a more positive attitude toward school
- 0 injuries required medical attention

For the Town of Camp Verde, this represents a low-cost, high-impact investment in youth wellness, school engagement, and community connection. Wheel Fun helps build healthier, more confident, and more connected young people – right here in Camp Verde.

11. How many households and/or individuals do you serve in Camp Verde? *

Wheel Fun serves a minimum of 22 individuals each semester in Camp Verde, including at least 20 students and two adult volunteer coaches through programs at Camp Verde Elementary and Middle Schools.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

Wheel Fun respectfully requests \$1,700 from the Town of Camp Verde.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

If awarded, funds will be used to provide modest stipends (\$500 each) for two local coaches, Catherine McCormack and Ryan Sanderson, and to cover essential maintenance to prepare bikes and equipment for the Fall 2026 season. All funds from the Town of Camp Verde will be fully utilized during that semester, with no carryover into the next fiscal year.

Our program delivers strong value for the Town. Each two-hour session costs just \$30.16 per student, which includes bikes, helmets, trained coaches, and structured, curriculum-based programming. By comparison, similar programs offered privately can cost families more than \$150 per session, placing them out of reach for many local households.

This investment is not just cost-effective – it is community-focused. It ensures Camp Verde youth have consistent access to safe, structured outdoor experiences that support confidence, school engagement, and positive peer relationships. The return is seen not only in affordability, but in stronger connections and better outcomes for young people right here in Camp Verde.

14. What other sources of funding does your organization receive? *

Wheel Fun operates with low overhead, no fixed infrastructure, and a strong volunteer base, allowing us to deliver programs efficiently and at scale. Our funding model is intentionally diversified, combining individual donations (many eligible for Arizona's dollar-for-dollar state tax credit), philanthropic investment, public grants, corporate partnerships, and earned revenue from bike skills park development.

Approximately 55% of our funding comes from outside Arizona through national foundations and bike industry partners – bringing new dollars into local communities. We are able to leverage this external funding to deliver direct, measurable impact locally.

For example, the Catena Foundation (Colorado) has awarded a multi-year grant that covers 60% of our Program Manager costs in the Verde Valley through April 2028. When combined with a Safe Routes to School grant from the Arizona Department of Transportation, 100% of the Program Manager's time supporting Camp Verde schools is already funded.

We maintain a strong grant portfolio, positive cash flow, and the ability to front costs for reimbursement-based state grants – reducing financial risk for our partners.

For the Town of Camp Verde, this means investing in a low-cost, high-impact program that is largely funded by outside sources – a fiscally responsible way to deliver proven youth and community outcomes locally.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

KPA

RECEIVED

By Town Clerk's Office at 9:20 am, Mar 23, 2026

PROJECT BUDGET FORM

Organization: Sierra Wheelchair				
Project Name: Camp Verde Bike Club 2025 Academic Year Operations				
PROJECT EXPENSES	Total \$ Amount	% of Total Expenses	Brief Description	
Consultants and Professional Fees	\$0.00	0.00%		
Equipment	\$0.00	0.00%		
Insurance & Benefits	\$250.00	2.07%	Liability Insurance - Provided for Camp Verde Programming	
Printing/Copying/Postage/Delivery	\$0.00	0.00%		
Rent/Utilities/Phone	\$0.00	0.00%		
Salaries and Wages	\$11,466.93	95.07%	Program Manager (Pro-rated), Head Coach Salaries & Volunteer Contributions	
Travel	\$0.00	0.00%		
Other (Bike Repairs)	\$350.00	2.90%	Bike Repairs	
Other	\$0.00	0.00%		
TOTAL PROJECT EXPENSES	\$12,046.93	100.00%		
PROJECT REVENUE	Secured Funding \$ Amount	Funding \$ Amount Applied For	Total \$ Amount	Brief Description
Corporations			\$0.00	
Earned Income			\$0.00	
Endowment Income			\$0.00	
Foundations	\$2,263.04		\$2,263.04	Carrena Foundation Grant (Columbus)
Fundraising Events and Products			\$0.00	
Government Grants & Contracts	\$1,509.09	\$1,700.00	\$3,209.09	Town of Camp Verde \$1,700/Pending: AZ Department of Transportation Safe Routes to School \$1,509.09/Secured
Individuals	\$900.00		\$900.00	
In-kind Support	\$5,677.20		\$5,677.20	Volunteer Contributions
Investment Income			\$0.00	
Membership Income			\$0.00	
Unlabeled Way or Other Campaign			\$0.00	
Other (specify)			\$0.00	
Other (specify)			\$0.00	
TOTAL PROJECT REVENUE	\$10,348.93	\$1,700.00	\$12,048.93	

*Total project expenses should equal total project revenue

View results

Respondent

5

Anonymous

46:10

Time to complete

1. Application Date *

3/22/2026



2. Organization Name *

Camp Verde Seventh-day Adventist Food Pantry

3. Primary Contact Name *

Everett Garnick (Director)

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

8 [REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

In partnership with St Mary's Food Bank, Bashas and Bimbo Breads, we provide nutritional foods to food insecure families, donated clothing and household items to those seeking assistance, and a caring environment to those who come on Wednesdays when we are open in the greater Verde Valley centered around the Camp Verde area.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Donated foods from St Mary's Food Bank, Basha's grocery in Camp Verde, and breads from Bimbo Breads. USDA food boxes (TEFAP and CSFP) from St Mary's Food Bank. Other donated foods when available (Hauser and Hauser). Donated clothing, household items and hygiene items for those seeking assistance. Small monetary assistance as funds are available.

11. How many households and/or individuals do you serve in Camp Verde? *

We are currently serving about 350 households per week (Wednesday's only)

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$2,507.99.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

We currently have two large tents (12x10) in which we store equipment and temporarily store beverages and food items received for distribution to neighbors (clients). We have had to replace these several times with new ones but would like to replace them with metal sheds which can be purchased from Amazon and will last years instead of months.

14. What other sources of funding does your organization receive? *

We collect free will donations and have received grants from the town of Camp Verde, Friends of the Verde River, a few business around town, St Mary's Food Bank and recently from an organization named Versacare (www.versacare.org)

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]" *

Everett Garnick (Director)

RECEIVED

By Town Clerk's Office at 9:38 am, Mar 23, 2026

Budget for grant request 2026

2x Aoxun 12x20x9.3 FT Metal Garage Shed Outdoor Large Storage Shed Carport with Double Doors, Side Door & Windows, Heavy Duty Garden Tool Shed All-Weather Outdoor Building for Vehicles & Sundries(Brown)

\$1,139.99 each

\$113.99 tax

\$1,253.99 total

\$2,507.98 (2x units)

Note: will be installed on existing concrete slab

Using volunteer labor

No cost for anchors

[View results](#)

Respondent

6

Anonymous

20:16

Time to complete

1. Application Date *

3/23/2026

2. Organization Name *

St Vincent de Paul

3. Primary Contact Name *

Maria T Kaesberg, President

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

To serve the needy in our community with support through our food pantry, helping with utilities, rent and other services when necessary due to crisis like loss of job or illness or injury.

10. Please describe the services your organization provides to the Town of Camp Verde. *

St Vincent de Paul has an open pantry giving food, dairy and meat to those in need. We pay APS, propane, gas, rent, auto repairs, medications etc when someone is unable due to a crisis in their situation. We are a non-profit charitable organization of volunteers.

11. How many households and/or individuals do you serve in Camp Verde? *

Since January 1, 2026 we have served 184 families

12. How much funding are you requesting from the Town of Camp Verde?
(Note: The Town only has \$20,000 to distribute in FY26) *

We would be grateful for what ever the Town can give. We have already gone through \$31,000.00 since Jan 1st, 2026 So we need help to help those in our town in need.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

We would help those in need of utilities, especially if they are going to be shut off or are completely out of propane for instance. We would purchase Dairy and meat products. If the family is about to be evicted, we would help with rent.

14. What other sources of funding does your organization receive? *

We receive about \$1200.00 from a church collection taken four times a year. We also receive funds from some individual donors who care about helping others though it's sparatic.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

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MTK

RECEIVED

By Town Clerk's Office at 4:53 pm, Mar 24, 2026

Town of Camp Verde, Grant information about Budget for St Vincent de Paul.
To: beth.evans@campverde.az.gov

Good Afternoon, Beth,

My name is Maria T Kaesberg, and I am the President of the St Vincent de Paul Conference here in Camp Verde.

St. Vincent de Paul does not make a Budget because the funds we receive are the funds we give out. We are an entirely volunteer organization. No one gets paid in our conference. The funds we receive belong to the poor we serve here in our community. We do have a couple of monthly bills. We pay a telephone landline and electricity for our office and pantry. We also pay a shipping fee for the Food Truck Delivery

Monthly: Phone \$ 160.00

 APS \$125.00

 Internet \$125.00

 Food Ship \$200.00

These are our monthly bills and that's it.

If there is anything else you need please let me know.

God Bless you all in your efforts to help our neighbors in need here in Camp Verde.

Respectfully Submitted

Maria T Kaesberg, President
St. Vincent de Paul

View results

Respondent

7

Anonymous

183:45

Time to complete

1. Application Date *

3/25/2026

2. Organization Name *

Wrapped in Love Diaper Bank

3. Primary Contact Name *

Lon Deutsch

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Wrapped in Love (WiL) Diaper Bank's mission is to alleviate the cost of diapers, period products, and incontinence supplies, and strengthen use of resource programs and services for underserved and under resourced families.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Wil specifically supplies diapers, incontinence supplies, feminine hygiene products and potty-training kits to families and individuals at 185% or below of the federal poverty guidelines. Community partners help distribute these essential supplies. Babies ages 0-3 receive 50 diapers and wipes per month, while children in size 4 and up receive 25 diapers and wipes monthly until they are potty trained (typically age 4). Partner schools receive quarterly menstrual product kits containing 70 pads, 40 tampons, and 10 small distribution bags. Seniors and those coping with incontinence are provided 24 briefs, 12 bladder control pads, 10 bed liners, and wipes monthly.

Wrapped in Love is the only diaper bank serving Yavapai County and the Camp Verde community. We are addressing a crucial gap identified in a Prevent Child Abuse Arizona survey which lists support for diapers and hygiene products as one of the top five basic unmet needs of families. Unfortunately, there is no state or federal funding available to support our program. However, through grants, diaper drives, community donations, bulk purchasing, and Arizona Qualifying Charitable Organization (QCO) contributions, the diaper bank is creating a sustainable project that benefits the struggling families, reduces hygiene care expenses, and decreases health risks such as urinary tract infections (UTIs).

11. How many households and/or individuals do you serve in Camp Verde? *

403 babies, adults and students

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$1,063.00

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

\$500 will be used to purchase potty training kit items to help children who are ready for pre-school and kindergarten.
\$563 will assist with mileage for monthly deliveries to Camp Verde.

14. What other sources of funding does your organization receive? *

Secured funding includes local grants (\$12,000), private Arizona foundations (\$7,000), community contributions (\$10,000), and in-kind donations (\$18,000).

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

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LD



Wrapped in Love Diaper Bank

2700 N. Lake Valley Road, B6 / Prescott Valley, AZ 86301
(928) 800-2801

RECEIVED

By Town Clerk's Office at 3:23 pm, Mar 25, 2026

Attachment: Line-Item Budget for Wrapped in Love Diaper Bank

FY26 Camp Verde-Community Outreach Funds Supplemental Documentation

Budget period: July 2026 – June 2027

Supplies

Item(s)	Description	Rate	Cost
1) Diapers	Each month 0 to size 3 receive 50 diapers; size 4 through pull-ups receive 25 diapers	45 children x 25/diapers/mo x 12/mos=13,500 diapers x \$.25 bulk purchase rate = \$3375	\$3375
Wipes	A packet of wipes is included with each monthly diaper order.	45 children x 12 orders each year= 540 wipes in each order x \$1.64 = \$886	\$886
2) Incontinence Supplies	Supplies include 24 briefs, wipes, bladder control pads, bed pads or chux	15 elders x \$15.10/a two pack x 12/mos = \$2718	\$2718
3) Feminine Hygiene	Each tote or kit includes feminine hygiene pads, tampons, liners, small bags for the students to receive the needed supplies.	Kits tampons (\$\$.28x40=\$11.20), pads (40x\$.16=\$6.30), liners (\$.05x30=\$1.40) ~\$20.00 x 3/sites x 4 quarters = \$240	\$240
4) Potty-Training Kits	Each kit can contain a potty chair or toilet seat, step stool, bed protector, training pants, waterproof cover, books for parents and child, underwear, and pull-ups.	At least 5 young children x \$100 kit with all items= \$500	\$500
		TOTAL	\$7719

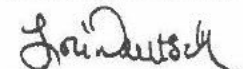
Mileage

Purpose of Travel	Location	Item	Rate	Cost
1) Local travel	Prescott Valley Warehouse to Camp Verde partner agencies	Mileage	12 trips/months (to 5 agencies) with an average of 70 miles/trip x \$.67 = \$563	\$563
			TOTAL	\$8,282

Total Costs for one year = \$8,282.00

Total Requested Amount will be for potty-training kits (\$500) and mileage (\$563): \$1,063.00

Authorized Signature:


Lori Deutsch

Date: March 25, 2026

Job Title: Executive Director

Wrapped in Love Diaper Bank

2025 Impact at a Glance



140,017
Diapers delivered



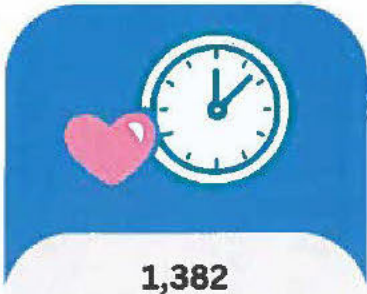
24,113
Incontinence
supplies delivered



15,516
Period products
delivered



2,746
Wipes delivered



1,382
Volunteer hours



82,419
Volunteer wrapped
products



1,613
People served



47
Community Partners



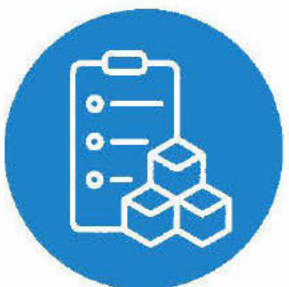
30
Schools

➔ More than 10,500 contacts annually!

How We Work:



Community Outreach



Pre-session Prep



Partners, 2025



WiL Delivers



Families Supported

Real Stories; Real Impact!

Voices from recipients across Yavapai County.

”

I love the fact that families who are struggling can get a little extra help. The period products are great for the high school girls that visit me all the time...

Personal Care Campaign - Period Products



”

Please send our thanks. The diapers have been a tremendous help and I would love for you to be able to pass that on :) We put the notes on our fridge and my older kids love them!

Diapers, Wipes, & Potty Training



”

It's just made such a difference for me not only financially but socially and especially physically. So I'm just grateful for all the changes it's made for me.

Personal Care Campaign - Incontinence Supplies



”

I value our collaboration. Together we are helping those who are in need.

Community Partners



How stories are collected:

- Client interviews provide feedback.
- Families share stories about WiL's impact on them.
- Partner surveys capture recipient input and stories.

Our partnerships bring this work to life.

[View results](#)

Respondent

8

Anonymous

25:40

Time to complete

1. Application Date *

3/25/2026

2. Organization Name *

Humane Society of Sedona

3. Primary Contact Name *

Liz Olson

4. Primary Contact Email *

5. Primary Contact Phone Number *

6. EIN Number *

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

The Humane Society of Sedona is dedicated to improving the lives of companion animals in the Verde Valley through compassionate sheltering, adoption, and community-based programs that support both pets and the people who care for them.

Town Council Regular Session Meeting

June 3, 2026

Page 60 of 121

10. Please describe the services your organization provides to the Town of Camp Verde. *

The Humane Society of Sedona (HSS) provides critical animal welfare services to Camp Verde residents and animal control agencies. We accept unwanted, abandoned, and homeless companion animals, including owner surrenders, strays, and transfers from the Camp Verde Marshal's Office.

In addition to sheltering services, HSS supports Camp Verde pet owners through:

- ~ Low & No-cost veterinary services (spay/neuter, vaccines, microchips)
- ~ Emergency medical assistance when funding allows
- ~ Free Pet Food Bank Access
- ~ Rehoming & Adoption Services
- ~ Kids & Kitters Camp Program

These programs reduce pet homelessness, prevent unnecessary euthanasia, and keep pets with their families during financial hardship.

11. How many households and/or individuals do you serve in Camp Verde? *

Based on the past 12 months:

- ~68 animals accepted annually from Camp Verde
- ~20-30 households supported with veterinary services
- Estimated total impact: 75-100 households annually

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$5,000

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

Funds will directly support the cost of sheltering and caring for Camp Verde animals.

Based on prior year data:

- ~ 68 animals served
- ~ 1,370 total days of care

Updated Cost Calculation:

- ~ 1,370 days × \$63/day = \$86,310 total cost

Grant funds will offset a portion of:

- ~ Daily care (housing, food, sanitation)
- ~ Veterinary care (routine + urgent)
- ~ Staffing and operational support

14. What other sources of funding does your organization receive? *

HSS is supported through a combination of:

- ~ Individual donations
- ~ Private foundation grants
- ~ Adoption fees
- ~ Fundraising events/programs
- ~ State-supported programs (e.g., Arizona License Plate Program)

These sources collectively fund operations, but municipal partnerships like Camp Verde are essential to sustain services specific to local residents.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

LO

Humane Society of Sedona
Camp Verde Community Outreach Funds – FY26 Budget
 Program: Shelter Care for Camp Verde Animals
 Cost Basis: \$63 per animal per day

Category	Units (Days)	Cost per Unit	Total Cost
Shelter Care – Camp Verde Animals	1370	\$63	\$86,310

Total Program Cost \$86,310

Funding Breakdown

Camp Verde Request	\$5,000
Humane Society of Sedona (Other Funding)	\$81,310

Note: Requested funds represent a portion of total sheltering costs for Camp Verde animals.

Count of Operation Type		
Jurisdiction	Species	Total
Camp Verde	Cat	24
	Dog	44
Camp Verde Total		68
City of Sedona	Cat	141
	Dog	138
	Guinea Pig	3
City of Sedona Total		282
Clarkdale	Cat	10
	Dog	8
Clarkdale Total		18
Coconino County	Dog	2
Coconino County Total		2
Cornville	Cat	64
	Dog	25
	Equine	2
Cornville Total		91
Cottonwood	Cat	155
	Dog	44
Cottonwood Total		199
Flagstaff	Cat	10
	Dog	4
Flagstaff Total		14
Maricopa	Cat	7
	Dog	22
Maricopa Total		29
Out of area - AZ	Cat	35
	Dog	63
Out of area - AZ Total		98
Out of state	Cat	1
	Dog	6
Out of state Total		7
Prescott	Dog	8

Prescott Total		8
Rimrock	Cat	29
	Dog	32
Rimrock Total		61
VOC	Cat	46
	Dog	25
	Rabbit	1
VOC Total		72
Yavapai Apache Nation	Dog	1
Yavapai Apache Nation Total		1
Yavapai County	Cat	8
	Dog	6
Yavapai County Total		14
(blank)	Cat	5
	Dog	1
	(blank)	
(blank) Total		6
Grand Total		970

[View results](#)

Respondent

9

Anonymous

256:40

Time to complete

1. Application Date *

3/25/2026

2. Organization Name *

Senior Citizens of Camp Verde, Inc. (aka The Camp Verde Senior Center)

3. Primary Contact Name *

Candra Faulkner

4. Primary Contact Email *

5. Primary Contact Phone Number *

6. EIN Number *

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Our mission is to enrich the lives of older adults by fostering connection, wellness, and community. We offer meaningful programs, nutrition services, social activities, and essential support that help seniors stay active, independent, and engaged.

10. Please describe the services your organization provides to the Town of Camp Verde. *

The Center provides nutritious, home-cooked meals Monday through Friday, offering seniors and community members access to affordable meals in a welcoming, social environment. These meal services serve as a vital touchpoint for regular interaction, helping to reduce isolation and promote continued independent living among participants.

In addition to meal programs, the Center offers a variety of social, recreational, and educational activities that promote physical activity, mental engagement, and community connection. These include games, group gatherings, informational sessions, and special events, all open to the broader community.

The Center also operates a community thrift store, which serves a dual purpose: providing low-cost goods to residents while generating essential funding to sustain programs and daily operations. This model supports long-term financial stability while reinvesting directly into services that benefit the Camp Verde community.

11. How many households and/or individuals do you serve in Camp Verde? *

The Camp Verde Senior Center serves approximately 140-180 individuals each month through its meal program, community events, activities, and low-cost thrift store. The organization currently has 130 registered members; however, all services are open to the community, and membership is not required to participate.

The Center provides approximately 65 meals per week (over 250 per month), with approximately 50% served to non-members, demonstrating meaningful outreach beyond its membership base.

Additionally, the Center's thrift store expands its impact by providing affordable goods and supportive services to a broader segment of the Camp Verde community.

Collectively, these programs enable the Center to serve a significant number of individuals and households each month while strengthening community connection and support.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$1,100

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

The requested funding will be used to replace outdated and inefficient kitchen range hoods, improving ventilation, air quality, and overall kitchen safety. This upgrade will help ensure compliance with health standards and support the Center's ability to consistently prepare and serve nutritious meals to the community.

14. What other sources of funding does your organization receive? *

The Senior Center operates as a largely self-sustaining organization, supported primarily by revenue from its on-site thrift store and contributions from the local community, and does not receive State or Federal funding.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

CF



3701 W. Cherry Creek Rd.
Camp Verde, AZ 86322

Estimate

ESTIMATE#	1903
DATE	09/24/2025
PO#	

CUSTOMER

Camp Verde Senior Center
263 W Maryvale Dr
Camp Verde, Arizona 86322
(928) 300-0304

SERVICE LOCATION

Camp Verde Senior Center
263 W Maryvale Dr,
Camp Verde, Arizona 86322

DESCRIPTION Estimate to replace two (2) range hood exhaust fans

Range Hoods

Description	Qty	Rate	Total
ESTIMATE TO REPLACE TWO (2) RANGE HOOD EXHAUST FANS			
Upon inspection of the range hoods, we found that the fan motors are non-operational and cannot be replaced, so the entire hood vent must be replaced for proper ventilation.	2.00	550.00	1,100.00
EQUIPMENT			
- Two (2) Velvi, thirty-six-inch (36"), six hundred (600) CFM convertible, ductless, under cabinet, range hoods with a three (3) speed exhaust fan and two (2) LED lights, stainless steel.			
Thank you for your business!	0.00	0.00	0.00

CUSTOMER MESSAGE

Estimate Total: \$1,100.00

PRE-WORK SIGNATURE

Signed By:

[View results](#)

Respondent

10

Anonymous

137:19

Time to complete

1. Application Date *

3/26/2026

2. Organization Name *

Home for New Beginnings

3. Primary Contact Name *

Pamela Barton

4. Primary Contact Email *

5. Primary Contact Phone Number *

6. EIN Number *

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Home for New Beginnings empowers youth and young adults ages 6–21 in the Verde Valley to build self-sufficient, independent lives through hands-on life skills education, culinary arts and agricultural workforce training, and transitional housing support for young adults ages 18–21 navigating the critical journey to adulthood.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Home for New Beginnings empowers youth and young adults ages 6–21 in the Verde Valley to build self-sufficient, independent lives through hands-on life skills education, culinary arts and agricultural workforce training, and transitional housing support for young adults ages 18–21 navigating the critical journey to adulthood. In recognition of this mission, Home for New Beginnings recently achieved Qualified Charitable Organization (QCO) status with the State of Arizona — a designation that affirms the organization's commitment to workforce development and critical life skills training for vulnerable youth.

Based in Camp Verde, Home for New Beginnings delivers two interconnected areas of service to the community. Through our Farm to Future Culinary Pathway, we provide structured, year-long culinary arts and agricultural education to students from educational institutions and organizations in the Camp Verde area, such as, but not limited to: online schools, home schools, public schools, and for-profit schools. This program combines kitchen safety and food preparation, sustainable agriculture and garden-to-plate practices, menu planning and financial literacy, and entrepreneurship and leadership development — equipping students with practical workforce skills and the confidence to pursue culinary, hospitality, or agricultural career pathways.

In addition to our educational programming, Home for New Beginnings is actively developing transitional housing for young adults ages 18–21 who are aging out of the foster care system. This planned housing will provide safe, stable homes paired with wraparound life skills support, case management, and mentorship during one of the most vulnerable transitions these young people will face. In rural Yavapai County, where affordable housing vacancy rates remain critically low, this service addresses a gap that leaves many foster youth without a viable path to independence.

Together, these programs reflect our commitment to building self-sufficiency from the ground up — meeting Camp Verde youth where they are at age 6 and walking alongside them all the way to independent adulthood.

11. How many households and/or individuals do you serve in Camp Verde? *

495

Home for New Beginnings currently serves approximately 450 youth ages 6–13 annually through our life skills and culinary arts programming. With the expansion of our Farm to Future Culinary Pathway to students from educational institutions and organizations in the Camp Verde area, such as, but not limited to: online schools, home schools, public schools, and for-profit schools, we anticipate serving an additional 45 youth per year, bringing our total reach to approximately 495 young people annually — and the families they represent throughout the Camp Verde community.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$3,000.00

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

The \$3,000 awarded through the Town of Camp Verde Community Grant will directly support the delivery of the Farm to Future Culinary Pathway to students from educational institutions and organizations in the Camp Verde area, such as, but not limited to: online schools, home schools, public schools, and for-profit schools. Funds will be allocated toward food and cooking lab supplies (\$1,200), curriculum and student training materials (\$600), kitchen consumables, including safety equipment and program supplies (\$500), and printing and program materials, including student handouts and completion certificates (\$400). The remaining funds will support instructor training and professional development (\$150) to ensure program quality and consistency, and contract grant management services (\$150) to ensure proper reporting and accountability to the Town of Camp Verde.

14. What other sources of funding does your organization receive? *

Home for New Beginnings maintains a diversified funding base anchored by Divine Pies, our social enterprise bakery whose revenues directly support the organization's programs and operations. Divine Pies currently provides the majority of Home for New Beginnings' operating support — a testament to the organization's entrepreneurial approach to long-term sustainability and a natural complement to our culinary arts mission.

Beyond social enterprise revenue, our funding base includes our annual Nail It Golf Tournament fundraising event, individual donor contributions — which we anticipate will increase significantly now that donors can receive an Arizona state tax credit through our recently achieved QCO designation — and competitive grant funding from foundations and government sources.

As we build organizational capacity, Home for New Beginnings is actively pursuing additional funding streams including local business sponsorships tied to our Farm to Future culinary events and student-led pop-up dinners, in-kind donations of food and kitchen supplies from local grocery and restaurant partners, Arizona ESA funding through families enrolling eligible students in our structured culinary pathway curriculum, and community fundraising events such as farm dinners and markets that double as showcases for student skills.

This diversified approach reflects our commitment to reducing dependence on any single funding source while deepening community investment in our mission.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

pb

Home for New Beginnings

Farm to Future Culinary Pathway – Town of Camp Verde Community Outreach Fund

Grant Period: July 1, 2026 – June 30, 2027

Budget Category	Description	Amount Requested (\$)	Notes
Food & Supplies	Ingredients and consumables for cooking labs	\$1,200	Supports hands-on culinary instruction throughout the grant year
Curriculum & Training Materials	Printed workbooks, lesson plans, and student materials	\$600	Aligned with ESA educational enrichment guidelines
Kitchen Consumables	Utensils, safety equipment, aprons, and program supplies	\$500	Essential equipment for safe, hands-on lab instruction
Printing & Program Materials	Student handouts, completion certificates, and signage	\$400	Supports program documentation and student recognition
Instructor Training & Professional Development	Training to ensure program quality and consistency	\$150	Maintains high-quality delivery of culinary curriculum
Contract Grant Management	Grant reporting, compliance, and accountability services	\$150	Ensures proper stewardship and reporting to Town of Camp Verde
TOTAL GRANT REQUEST		\$3,000	

Note: Blue values indicate hardcoded budget inputs. All funds will be used exclusively to support the Farm to Future Culinary Pathway for students from educational institutions and organizations in the Camp Verde area, such as, but not limited to: online schools, home schools, public schools, and for-profit schools.

[View results](#)

Respondent

11

Anonymous

39:25

Time to complete

1. Application Date *

3/26/2026

2. Organization Name *

Animal Disaster Services, Inc.

3. Primary Contact Name *

Nancy Stamile

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Animal Disaster Services' mission is to provide and maintain a temporary shelter for household pets and small domesticated animals of evacuees during a disaster within Yavapai County, Arizona. Animal Disaster Services also works to educate the public on disaster preparedness with their pets in mind.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Animal Disaster Services works alongside the American Red Cross. We have been deployed several times to establish temporary pet shelters at the Camp Verde Recreational Center. These pet shelters have served Camp Verde evacuees during fire and flood evacuations.

11. How many households and/or individuals do you serve in Camp Verde? *

Every evacuation is different. Animal Disaster Services is dedicated to serve all households in Camp Verde.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

\$300.00

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

Animal Disaster Services prides itself on educating the public on emergency preparedness with pets in mind. We have created a Prepare your Pets for Evacuation card, and an Emergency Pet Information card. We attend many events, the Corn Festival being one of them. We would like to make sure we have enough materials on hand for distribution. The funds will be used for printing 500 of each card and will be available for the Corn Festival.

14. What other sources of funding does your organization receive? *

Donations from NOAH and Team Charity Case. Grant from Arizona Community Foundation. Other personal donations. Animal Disaster Services is a completely volunteer organization.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

NS

Community Outreach Funds Supplemental Documentation -Animal Disaster Services

From Animal Disaster Services <[REDACTED]>
Date Thu 3/26/2026 6:37 PM
To Beth Evans <Beth.Evans@townofcampverde.onmicrosoft.com>

 4 attachments (6 MB)

Prepare Your Pets for Evacuation.jpg; Prepare Your Pets for Evacuation 2.jpg; Pet Emergency Card.jpg; Pet Emergency Card 2.jpg;

Beth -
Our \$300 budget is below.

Prepare Your Pets for Evacuation - 500 Cards = \$195.00
Pet Emergency Cards - 500 Cards = \$80.00

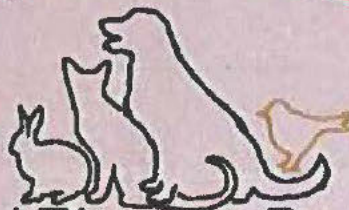
Attached are copies of each card.

We sincerely appreciate the opportunity to be a part of the Camp Verde Community, and we are looking forward to the Corn Festival.

Nancy Stamile
President
[Animal Disaster Services](#)



PREPARE YOUR PETS FOR EVACUATION!



Animal Disaster Services

Identify evacuation locations

- Identify places to accommodate pets. Consider loved ones, kennels or pet-friendly hotels.
- Contact your local emergency management office to see if temporary animal shelters are setup during evacuation periods.
- Note locations and store them in your evacuation kit.

Microchip your pets

- Keep your microchip registration updated.
- Secure a sturdy, legible ID tag on your pet's collar.



Start a buddy system

- Exchange keys with a neighbor, friend or family member who can evacuate your pets if you are not home when disaster strikes.

- **Make sure they're comfortable handling your pets.**

- Provide pet information and your emergency contact information to your buddy.
- Make sure they know your pet's hiding places and where you keep your pet's evacuation kit.

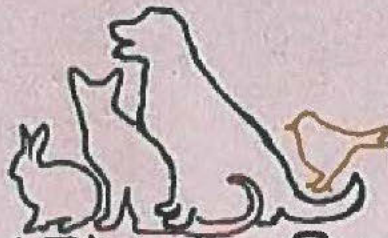


Have photos

- Take photos of you with your pet to prove ownership if you become separated.
- Keep a copy in your wallet or purse.

Assemble an evacuation kit

- Assemble a kit for each pet and keep it near an exit so it's easy to grab in case of evacuation.
- Turn this card over for building your evacuation kit.



Animal Disaster Services

☐ **FOOD**

- One week supply in airtight, waterproof containers
- If using canned food, include a can opener and spoons
- Rotate food every two months to avoid spoilage

☐ **WATER**

- One week supply in airtight, waterproof containers
- Rotate water every two months to avoid spoilage

☐ **DISHES/BOWLS**

- Two sets of dishes/bowls (food and water)
 - One to use while cleaning the other

☐ **IDENTIFICATION**

- Photos of you and your pet together
- Photos that show any distinguishing features
 - If none, write characteristics on back of photo
- Collar or harness tags with your contact information
- Proof of vaccination in case you must board pet

☐ **CONTAINMENT**

- Carrier, crate or cage large enough for your pet's comfort

and litter box for cat

- Collar and leash or harness

☐ **SANITATION**

- Bags for dogs and wet wipes
- Small litter box, scooper and litter for cats
- Fresh substrate for rabbits, rodents and reptiles
- Disinfectant, paper towels, plastic bags, dish soap

☐ **FIRST AID & MEDICATION**

- At least one week supply of prescription medications
- Heartworm and flea/tick prevention
- Basic animal first aid kit and book

☐ **MISCELLANEOUS**

- Favorite toys, bedding, blanket, treats, etc

For additional preparedness information:
www.AnimalDisasterServices.com

**IN CASE OF EMERGENCY,
I HAVE PETS AT HOME!**



If I am ill or injured, please call the contacts listed
to care for my pets that are at home. Thank you!

Emergency contact names and phone numbers:

Veterinarian contact name and phone number:



Animal Disaster Services



928.642.0758



PO Box 10793, Prescott AZ 86304



AnimalDisasterServices@gmail.com



AnimalDisasterServices.com



View results

Respondent

12

Anonymous

05:32

Time to complete

1. Application Date *

3/27/2026

2. Organization Name *

Verde Valley Sanctuary

3. Primary Contact Name *

Brian Bergner

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Our mission is to provide safety, services, and comfort to survivors of domestic and sexual violence.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Verde Valley Sanctuary (VVS) operates a 28-bed emergency shelter, transitional housing, and Lay Legal and Outreach Services department that serves the entire Verde Valley, including Camp Verde. Our YES (Youth Empowerment Services) Program has operated within the Verde Valley for decades, including the Camp Verde school system. The YES Program is one of Arizona's longest-standing violence prevention programs. Our YES specialists provide violence prevention and healthy relationship education to kids in elementary, junior, and high school throughout the school year. VVS also owns and operates the Twice Nice Thriftique in Camp Verde, serving the entire region with a great community thrift store. Providing a percentage of VVS' annual operating budget, Twice Nice Thriftiques in Sedona and Camp Verde help fund the agency's free services for survivors. The award-winning thrift stores also serve as a way for survivors to obtain clothing needed, shoes, outfits for job interviews and more, all free of cost to them.

11. How many households and/or individuals do you serve in Camp Verde? *

For the last four years, Verde Valley Sanctuary has taught the YES Program to roughly 480 sixth grade students within the Camp Verde Unified School District. With four sixth grade classes in the district, our YES Program rotates a five-week course per class, per quarter. In 2021-22, VVS' YES Program was taught to more than 120 eighth graders during the five-week program.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

We are requesting \$3,000 for operational support of the YES Program, which will help supplement our estimated \$5,000 budget for the program in the upcoming 2026-27 fiscal year.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

Of the \$3,000 asked for operational support to run the YES Program, likely \$2,900 of it would be used to supplement employee salary needed to run the program, and \$100 would be used for other program expenses like supplies.

14. What other sources of funding does your organization receive? *

Federal (VOCA) and state (DES) grants are our main source of funding. Twice Nice Thriftique (Sedona/Camp Verde) revenue, donations from individual donors, small grants from various organizations, and corporate sponsorships are also received to meet Verde Valley Sanctuary's operational needs.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

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BB

Statement of Activity
Verde Valley Sanctuary
July 1, 2025-February 28, 2026

	TOTAL
Income	
40800 Foundation Grants-Unrestricted	3,600.00
Total for Income	\$3,600.00
Gross Profit	\$3,600.00
Expenses	
63800 Payroll Benefits/Taxes	\$426.41
63811 Workers' Comp	32.80
Total for 63800 Payroll Benefits/Taxes	\$459.21
63900 Payroll Expense	
63940 Salaries and Wages	3,977.48
Total for 63900 Payroll Expense	\$3,977.48
Total for Expenses	\$4,436.69
Net Operating Income	-\$836.69
Net Other Income	
Net Income	-\$836.69

[View results](#)

Respondent

13

Anonymous

164:46

Time to complete

1. Application Date *

3/27/2026

2. Organization Name *

Manzanita Outreach

3. Primary Contact Name *

Kate Morrill

4. Primary Contact Email *

5. Primary Contact Phone Number *

6. EIN Number *

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

Manzanita Outreach strengthens our community by sharing nutritious food and essential resources through a local system rooted in dignity, joy, and equitable access.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Manzanita Outreach provides consistent, community-based food access and resource connection for residents of Camp Verde through a coordinated mobile distribution model.

Each month, we deliver fresh, nutritious food directly into the community, reducing barriers such as transportation, cost, and limited access to healthy options. These distributions are supported by a broader system that includes partnerships with local farmers, regional food suppliers, and community organizations—ensuring that food is not only available, but high-quality and culturally relevant.

In addition to food access, Manzanita integrates resource navigation into our outreach efforts by connecting residents to essential services such as healthcare, benefits enrollment, and other support systems. This approach strengthens overall community well-being by addressing multiple needs in a single, accessible setting.

Our work in Camp Verde is designed to be reliable, dignified, and responsive to local needs, supporting individuals and families while contributing to a stronger, more resilient local food system.

11. How many households and/or individuals do you serve in Camp Verde? *

Manzanita Outreach serves 2,386 individuals in Camp Verde each month through our Community Food Share program, including 870 children under the age of 18, across 677 households.

This represents a significant portion of the Camp Verde community, reflecting both the level of need and the trust residents place in our programs as a consistent and accessible source of nutritious food and support.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

Manzanita Outreach is requesting \$3,500 in Community Outreach Funds to support food access and resource coordination for Camp Verde residents.

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

Requested funds will be used to support Manzanita Outreach's ongoing food access efforts in Camp Verde, specifically covering the direct costs associated with sourcing, transporting, and distributing nutritious food to local residents.

This includes:

Procurement of fresh, nutrient-dense food, including produce sourced from local and regional growers

Fuel and maintenance costs for refrigerated vehicles used to safely transport food into Camp Verde

Operational supplies and logistics required to coordinate efficient, high-volume distributions

These funds help sustain a reliable, community-based distribution model that reaches hundreds of households each month, ensuring residents have consistent access to healthy food without barriers such as cost or transportation.

By contributing to these core operational expenses, the Town's investment directly supports both immediate food access and the long-term strength of a coordinated local food system designed to serve Camp Verde residents with dignity, consistency, and care.

14. What other sources of funding does your organization receive? *

Manzanita Outreach maintains a diversified funding model to support long-term sustainability and responsible stewardship of resources. Our funding sources include a combination of private foundation grants, individual donations, corporate sponsorships, and public funding at the local, state, and federal levels.

We also leverage strong partnerships with local farmers, food suppliers, and community organizations to maximize the impact of financial contributions and reduce overall program costs.

This diversified approach allows us to sustain core operations, invest in infrastructure, and remain responsive to community needs while reducing reliance on any single funding source.

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

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KLM

Manzanita Outreach Proposed Use of Funds – \$3,500 Request

Category	Amount	Description	Details
Food Purchases	\$1,750	Procurement of fresh, nutrient-dense food, including produce sourced from regional growers	Approximately 7,000 pounds of fresh produce
Fleet & Transportation	\$1,050	Fuel and vehicle maintenance for refrigerated trucks delivering food to Camp Verde	43.4 miles round trip to Camp Verde 1 time per month (520.8 miles @ \$2/mile)
Program Supplies & Dis	\$700	Supplies required for efficient and safe food distribution (packaging, materials, site coordination)	produce bags, food share bags, gloves etc
Total	\$3,500		

The requested funds will directly support the procurement, transportation, and distribution of nutritious food for Camp Verde residents. These costs align with Manzanita Outreach's FY26 operating budget, where the majority of expenses are dedicated to program delivery, including food purchases, fleet operations, and distribution logistics.

By contributing to these core cost areas, the Town's investment supports a highly efficient system that maximizes the reach and impact of every dollar—helping sustain consistent, high-volume food access for hundreds of Camp Verde households.

[View results](#)

Respondent

14

Anonymous

1540:05

Time to complete

1. Application Date *

3/26/2026

2. Organization Name *

Camp Verde For Community (CV4C)

3. Primary Contact Name *

Michael O'Callaghan

4. Primary Contact Email *

[REDACTED]

5. Primary Contact Phone Number *

[REDACTED]

6. EIN Number *

[REDACTED]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes☐ No

9. What is your organization's mission statement? *

To support the construction of a modern, multipurpose athletic complex for the Camp Verde Community and Camp Verde Schools

10. Please describe the services your organization provides to the Town of Camp Verde. *

CV4C is a community based organization spearheading the campaign to raise funds for the construction of a new multi-purpose athletic facility

11. How many households and/or individuals do you serve in Camp Verde? *

ALL OF THEM The entire Verde Valley and surrounding areas.

12. How much funding are you requesting from the Town of Camp Verde?

(Note: The Town only has \$20,000 to distribute in FY26) *

Up to \$20,000

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

These funds would be used to continue the development of a directed campaign to local, national, and international organizations and individuals who would contribute to the funding of the proposed project.

14. What other sources of funding does your organization receive? *

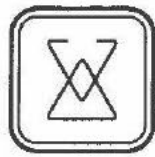
Private contributions

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

- ☒ Our organization is a registered non-profit in good standing with the State of Arizona.
- ☒ Our organization understands that submission does not guarantee funding.
- ☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.
- ☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

MO'C



RAISE THE BAR CONSULTING

October 8, 2025

Camp Verde 4 Community (CV4C)
Mr. John Bassous

Dear John,

Thank you so much for taking the time to meet with me to discuss your capital campaign project, and for inviting Raise the Bar Consulting to submit a proposal to support your project, which is attached for your review.

Your project is exciting! How wonderful it would be to have a state-of-the-art track, used by students, community members, and professional athletes alike, perhaps adding to the economic development of the region as well. We understand just how much Verde Valley residents and visitors will benefit from your capital project, and we would be delighted to support your efforts.

John, Raise the Bar Consulting works to create an authentic partnership with you from day one. Our approach to every proposal reflects our commitment to genuine collaboration. If there are any aspects of our proposal that do not meet your needs, we are happy to work with you to ensure our services are the perfect fit.

Please feel free to contact me with any questions, or to schedule a time to discuss our proposal in further detail.

With Gratitude,

Jennifer M. Tersigni, MA, CFRE
CEO & Founder
Raise the Bar LLC





RAISE THE BAR
CONSULTING

Camp Verde 4 Community (CV4C) Capital Campaign Feasibility Study & Support

Introduction

Raise the Bar Consulting proposes to support your capital campaign with the support you need, including campaign guidance, project management, readiness, solicitation training, and ongoing implementation support to meet your \$2.5M goal. Raise the Bar team members happen to include dedicated runners (and a retired professional triathlete) who are delighted to support your project to fruition.

Project Approach

Raise the Bar Consulting will support your readiness by first conducting feasibility analysis to determine the best strategies to meet your goal. We will evaluate your proposed campaign goals, budget detail, and timetable to raise capital from your current donors, philanthropic individuals, corporations, government entities, and foundations. This step will address the following key areas:

1. Understand you campaign purpose and goal.

Our first order of business is to meet with your team and review and concepts you have developed to understand your vision and goal.

2. Identify and Define Campaign Prospects.

Then we move on to understanding your current donor capacity to give to the campaign by reviewing your donor records and then analyzing your donor base using Wealth Engine or another comparable platform to determine if you have enough internal leads to support your campaign goal. Analytics help us to understand and determine an individual's:

- Overall wealth.
- Propensity/Likelihood of giving.
- Total dollar capacity to give.
- Capacity to increase their total giving.

After conducting an internal analysis, we will identify the potential capacity of the community to support your campaign. As a result of analyzing your database, we will learn more about your donor cohorts – the common interests and demographics that define key segments of your donor base. From there, we can use those key data points to find other potential donors who are not yet supporters but whose affinities suggest they would be interested in a project like yours. Additionally, our team will prospect foundations and companies whose missions and/or overall assets align with the campaign and provide those leads in our findings. Through this process, we will also analyze the *capacity of the Board of Directors to make lead gifts* to support the campaign.





RAISE THE BAR CONSULTING

3. Create a Campaign Pyramid Map.

Based on the leads we find, we will map your fundraising campaign using a “campaign pyramid” strategy to determine whether your organization possesses the number of prospects within desirable giving levels to reach your goals within the timeframe, considering other campaigns conducted in the community or by industry competitors.

4. Evaluate proposed campaign goal.

After prospecting for the campaign, and through campaign asset-mapping, we will evaluate and provide recommendations for whether the current goal is feasible. Details will be provided in the final report.

5. Develop Case Statements to test the feasibility.

Working in collaboration with your team, we will create case statements and justifications for campaign support that we will use for stakeholder interviews to test your case with potential key supporters.

6. Conduct prospective donor/stakeholder interviews, to test basic planning assumptions and warm potential donors to the campaign, if requested (typically conducted before a campaign launches in preparation for developing the case statements).

Raise the Bar will conduct up to 20 interviews to find out how potential donors respond to the plan and proposed projects, and test whether they see key elements as important enough to place on their priority giving list. Interviewees may be reached through a combination of phone calls/texts, emails, mailings, social IMs, and through LinkedIn Sales Navigator to improve contact success, depending on their and your comfort levels. Interviews may happen in person or virtually, to best meet the needs of the donor. Our team members are available to travel locally, domestically, or internationally to meet with prospects and donors, if necessary.

7. Identify volunteer leadership potential.

We will help you identify leadership volunteers and other potential civic, business, other community leaders who may be willing to serve on the Capital Campaign Committee or as chairs of the campaign, as well as assess what it will take to recruit volunteer leadership with strong community connections, provide recommendations, and volunteer prospects.

8. Perform an Internal Readiness Assessment.

As a component of the Feasibility Study, we will evaluate the organization’s ability to facilitate a campaign of this size and duration, and provide recommendations for human resource, capital campaign counsel, and/or other resource support to conduct the campaign while maintaining ongoing operations. An Internal Readiness Assessment Report will be presented that highlights areas of concern regarding internal resource capacity and outlines a plan to involve staff and leadership most efficiently in the campaign.

9. Prepare written report and fundraising plan.

Your feasibility study will culminate with a written report that synthesizes the findings. The report





RAISE THE BAR CONSULTING

will advise on the structure of the campaign (capital-only, comprehensive, endowment, etc.), as well as on the **need for capital campaign counsel** moving forward. We look forward to working with your team throughout this process and presenting findings to staff, volunteers, and Trustees in multiple formats, to be determined in collaboration with you.

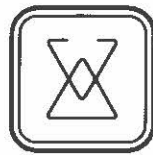
10. Campaign Implementation Support.

Should your team need implementation support, Raise the Bar offers our capital campaign consulting support on a continued basis, for any of the following services:

- Campaign Management
- Case Design and Brochure/Collateral Development
- Campaign Committee Support
- Solicitation Training for Board, Committee and Staff Members
- Solicitation Support
- Dedication / Open House Even Planning
- Donor Recognition

Note – We are here to support your efforts. If at any time you would like to bypass one of these steps, please let us know. We'll offer our expert recommendations while remaining true to your needs and interests.





RAISE THE BAR CONSULTING

Proposed Timeline

An estimated timeline based on the information we know today is outlined as follows:

- Months 1-2:** Meet your Leadership Team, Fundraising Team, and/or relevant Board members/committees. Begin Discovery. Analyze and understand your donor base. Conduct Wealth/Propensity Analysis and Identify Individual Prospects.
- Months 2-3:** Identify Foundation, Corporate & Government Prospects, if needed. Ready stakeholder surveys and interview tools. Build Campaign Pyramid. Begin to conduct internal readiness assessment.
- Months 3-4:** Conduct Prospective Donor Meetings/Interviews/Surveys. Test Case Assumptions. Finish Internal Readiness Assessment.
- Months 3-4:** Upon completion of donor interviews/surveys, evaluate campaign goal and finalize assessment. Create and Present Written Feasibility Study Report to client.
- Months 4 – End:** Support campaign management and implementation through the initial project period.

Note: Raise the Bar estimates a total project timeline of four to six months based on a goal of 20 stakeholder interviews. The timeline is largely dependent on the availability of staff and volunteer leaders affiliated with the campaign, as well as donor availability for stakeholder feasibility interviews. We typically plan biweekly meetings of the capital campaign committee working with us on this project.

Fees

- Steps 1-9:** Inclusive project rate of \$25,000.
- Step 10:** Either by retainer at \$5,000/month or at an hourly rate of \$150/hr. with a \$10,000 annual minimum.

The client is responsible for all third party costs associated with the project, including CRM and/or wealth analysis fees, printing, postage, collateral development, and other direct costs.

Travel: Engagement includes one trip per month to Cottonwood. Additional trips are billed extra. Direct costs for any out-of-area travel, including airfare, accommodations, meals, and incidentals, will be charged in addition to the fees above, either at the direct rates or at the current federal reimbursement rate for the area of travel, upon negotiation with you.





RAISE THE BAR CONSULTING

Raise the Bar Experience

Embarking on a capital campaign, and meeting your goal, takes vision, purpose, strategy – and a commitment to success. Enter Raise the Bar Consulting to support your team in reaching your goals. Raise the Bar Consulting is a team of experienced consultants with a proven record of success in fundraising, organizational growth and change, and transitional leadership solutions. We partner with nonprofits, schools, and small businesses to scale for growth and success.

Since 2009, Raise the Bar Consulting has partnered with more than 300 clients through in-depth engagements, supported a few thousand participants in workshops and trainings, and assisted close to three dozen organizations with transitional leadership, interim executive, and strategic realignment. Through our fundraising and grant writing solutions, we have raised more than USD \$1.2 Billion in our careers.

What makes us so good at what we do? You.

Raise the Bar Consulting customizes our solutions to meet your unique needs. We know we are a little different than the average fundraising consulting group, and we like it that way. In 2009, Jennifer Tersigni founded Raise the Bar Consulting, having watched organization after organization retain consultants whose solutions didn't match the needs of the organizations they served. She wanted to create something more: a firm that partnered with clients to deliver better, more relevant consulting services – the kind that clients would feel was an excellent value during the engagement and *in hindsight*. We integrate the best of fundraising, organizational development, leadership, and revenue growth strategies to harness success in the ways that are right for you.

Raise the Bar is headquartered in Tucson, Arizona, with a team of thirteen consultants positioned nationwide, in Arizona, New Mexico, New York and Florida. We provide services throughout the country, in English, Spanish, French and German.

A list of capital projects supported by Raise the Bar and/or our team members is included below.



RAISE THE BAR CONSULTING

Team Expertise



At Raise the Bar, we take a curated approach to get to know your team, understand their leadership and management styles, assess your staff capacity to support the campaign, and learn more about your organization's culture, and then we build our team to closely align with your needs. Either one or both of our most seasoned capital campaign counsel will lead your project, joined by other team members.

Jennifer M. Tersigni, MA, CFRE, Founder and Lead Counsel
Certified Fund-Raising Executive. Certified Interim Executive. Lifecycles Capacity Consultant.

Jennifer M. Tersigni is the founder and CEO of Raise the Bar Consulting, specializing in comprehensive fundraising, organizational alignment, transitional leadership, and interim executive solutions. The proud holder of an unanticipated 25-year fundraising career, Jennifer has helped hundreds of clients, successfully completed scores of capital, endowment, and annual fundraising campaigns, and raised hundreds of millions of dollars in her career.

Jennifer enjoys collaborating with leaders to transform organizations, develop new initiatives, build sustainable funding, and make a meaningful impact in the world. Jennifer's introduction to fundraising began in the Office of the Social Secretary at The White House, where she planned and implemented political and social events for the President and First Lady of the United States. Jennifer is an adjunct instructor at Arizona State University Lodestar Center for Nonprofit Innovation, a member of the Association of Fundraising Professionals, a Certified Fund-Raising Executive (CFRE), a Lifecycle Capacity Consultant, and a graduate of The Third Sector Interim Executives Academy. A first-generation college graduate and holder of bachelor's and master's degrees from Indiana University of Pennsylvania and the University of Arizona, Jennifer held public office, served as a university regent, represented Southern Arizona as a Rotary Fellow in Thailand, was recognized as a 40 Under 40 leader, and has lived and traveled throughout fifty countries (and counting!). She brings cross-cultural experiences to her work and always looks forward to life's next great adventure.

Dana C. Dawson, CFRE, CNC, Consultant, and possible partner counsel

Mr. Dana C. Dawson, CFRE, brings over 25 years of experience as both a consultant and senior development professional with expertise in capital campaign feasibility studies, planning, and implementation. Dana is a Certified Fund-Raising Executive and has held the CFRE designation since 1995. Dana has also attained the Certified Nonprofit Consultant (CNC) designation. His broad experience includes the direction of several major capital campaigns and the execution of several successful annual giving and endowment programs. Throughout his professional career Dana has





RAISE THE BAR CONSULTING

raised over \$100 million through capital, endowment, and major gift initiatives for more than forty worthy causes in Canada and the U.S.

He is a past curriculum advisor and instructor to the Fundraising Management Programs offered by Ryerson Polytechnic University and Humber College of Applied Arts and Sciences. Dana has been rewarded for his work in philanthropy and volunteerism and twice received the United Way's Outstanding Volunteer of the Year award. In 2014/15 Dana was named the Outstanding Fundraising Professional by the Association of Fundraising Professionals, Southern Arizona Chapter. In his spare time, Dana is a licensed therapeutic foster parent supporting over 90 foster children by providing emergency receiving support in his home.

Combined, Jennifer, Dana, and the Raise the Bar team have successfully worked with more than 40 organizations with whom they have conducted capital related projects, including feasibility studies, capital campaigns, endowment campaigns, and educational trainings, and more than 300 organizations with whom they have provided strategic planning, annual fundraising, grant writing, marketing, organizational development, and interim executive staffing. In addition to the consultants mentioned above, our entire team at Raise the Bar Consulting is here to support your project. In addition to the members mentioned above, the team currently includes Tiffany Ash, Oliver Kammeyer, Caprice Lenge, William Medina, Stephanie Papaefthemiou, Evelyn Rens, Marta Schoenle PhD, and Diana Sheldon.

Client References

Available upon request.



RAISE THE BAR CONSULTING

Capital Campaign Projects Served

The following is a combined list of clients served with capital and endowment related services by Raise the Bar Consulting directly and/or members of our team in previous capacities. Projects span more than thirty years.

A SUNSET CHATEAU
AMERICAN RED CROSS
BENSON HOSPITAL
COMMUNITY HEALTH SERVICES FOUNDATION
EMERGENCY PEDIATRIC CAMPAIGN
FAIRHAVEN FOUNDATION
FOUNDATION FOR YUMA REGIONAL HEALTH CENTER
GREATER NEW ORLEANS COMMUNITY FOUNDATION
HUMANE SOCIETY OF SOUTHERN ARIZONA
HUMBER COLLEGE OF APPLIED ARTS & TECHNOLOGY
JAPANESE CULTURAL CENTRE
LINK-UP EMPLOYMENT SERVICES
MAS MELONS & GRAPES
MIRAMICHI LODGE
MOBILE MEALS OF SOUTHERN ARIZONA
NOGALES COMMUNITY DEVELOPMENT CORPORATION
NORTH YORK GENERAL HOSPITAL FOUNDATION
ONVIDA HEALTH
OUR FAMILY SERVICES (Family Counseling Agency, Inc.)
PALOMAR POMERADO HEALTH FOUNDATION
ROSALIE HALL FOUNDATION
RYERSON POLYTECHNIC UNIVERSITY
SCI FOUNDATION
SONRISE PLAZA
ST. CLEMENT'S SCHOOL
THE DOANE STUART SCHOOL
THE PINES MOTEL
TUCSON ARIZONA BOYS CHORUS
TUCSON AMATEUR ASTRONOMY ASSOCIATION
TONY STACEY CENTRE FOR VETERANS CARE
TMC HEALTH
TMC HEALTH FOUNDATION
WEST PARK HEALTHCARE CENTRE
WIRED UP SYSTEMS





RAISE THE BAR
CONSULTING

VALLEY ASSISTANCE SERVICES
UNIVERSITY OF ARIZONA (2 PROJECTS)

In addition, Dana C. Dawson has been privileged to partner with several nationally based Fundraising Consulting Firms. Client list and scope of projects includes:

BARBARA SCHLIFFER CLINIC
BURLINGTON PUBLIC LIBRARY
HOLLAND COLLEGE FOUNDATION
HOTEL DIEU HOSPITAL FOUNDATION
THE ROSS MEMORIAL HOSPITAL FOUNDATION
SARNIA YMCA
SAULT AREA HOSPITAL FOUNDATION
UNIVERSITY OF TORONTO SCHOOLS
UNIVERSITY OF CALGARY
THE WELLESLEY HOSPITAL FOUNDATION
WOMEN'S PLACE

#15

FY26 Camp Verde Community Outreach Funds Application

The Town of Camp Verde is now accepting applications for Community Outreach Funds. A total of \$20,000 was allocated in the FY26 budget to support non-profit organizations that serve our community. Eligible non-profits are encouraged to apply. **Applications are due by 5:00 p.m. on Friday, March 27, 2026.**

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. Application Date *

Please input date (M/d/yyyy)

3/27/2026



2. Organization Name *

Enter your answer

Central Arizona Animal Search + Rescue

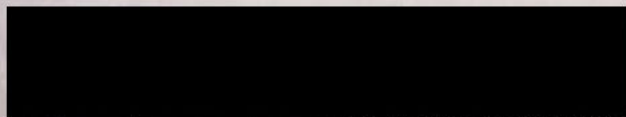
3. Primary Contact Name *

Enter your answer

Mitzie Christian

4. Primary Contact Email *

Enter your answer



FY26 Camp Verde Community Outreach Funds Application

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When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. Application Date *

Please input date (M/d/yyyy)



3/27/2026

2. Organization Name *

Enter your answer

Central Arizona Animal Search + Rescue

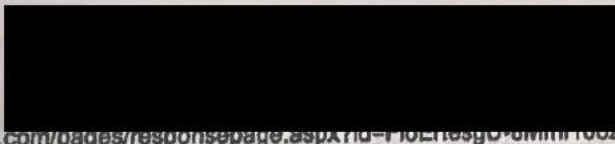
3. Primary Contact Name *

Enter your answer

Mitzi Christian

4. Primary Contact Email *

Enter your answer



5. Primary Contact Phone Number *

[Redacted]

6. EIN Number *

Enter your answer

[Redacted]

7. Eligibility Verification: Does your organization directly serve the Camp Verde community? *

☒ Yes

☐ No

8. Eligibility Verification: Is your organization in good standing with the State of Arizona? *

☒ Yes

☐ No

9. What is your organization's mission statement? *

Enter your answer

To bring home lost pets. We will do all humanity possible to help you in your need to bring your family member home. We also provide emergency care for injured, abused and neglected dogs.

10. Please describe the services your organization provides to the Town of Camp Verde. *

Enter your answer

We cover veterinary bills, provide dog and cat food, and other pet supplies. We have a lengthy history of providing support for the town's animal control services.

11. How many households and/or individuals do you serve in Camp Verde? *

Enter your answer

It's impossible to say. We serve pets and families, often on an emergency basis. We don't track those who receive food, cat litter and other items.

12. How much funding are you requesting from the Town of Camp Verde?
(Note: The Town only has \$20,000 to distribute in FY26) *

Enter your answer

\$3,000 - 5,000

13. If awarded, how would you use the funds?

(Note: A budget for the proposed project or services must be emailed to the Town as a part of this application - see details below) *

Enter your answer

As a rescue, it's difficult to have a projected budget. We take on emergency cases and in the past have posted fundraisers. If awarded grant funds, we would use the money for such emergencies and for food.

14. What other sources of funding does your organization receive? *

Private donations and online fundraisers

Enter your answer

15. Acknowledgements: Please check all the boxes to confirm compliance and understanding. *

☒ Our organization is a registered non-profit in good standing with the State of Arizona.

☒ Our organization understands that submission does not guarantee funding.

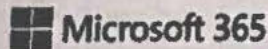
☒ Our organization will email a budget for the proposed project or services to the Town of a part of this application. Budgets can be sent to beth.evans@campverde.az.gov.

☒ If awarded, our organization agrees to submit a brief report by the end of the calendar year 2026 describing how the funds were used and if the funds will need to be carried into a future fiscal year.

16. Confirmation: By initialing below, I understand that in order for my application to be deemed complete, I must email the budget for the proposed project or services and any additional documentation to be shared with Council to Beth Evans at beth.evans@campverde.az.gov by the application deadline of Friday, March 27, 2026 @ 5pm. Subject line for the emails should be "Community Outreach Funds Supplemental Documentation - [Organization's Name]". *

NE

Enter your answer

Never give out your password. [Report abuse](#)

This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Re: Community Outreach Funds application for CAASR

From Susan Moning [REDACTED]
Date Fri 3/27/2026 10:32 PM
To Miranda Fisher <Miranda.Fisher@campverde.az.gov>
Cc Clifton Bryson <Cliff.Bryson@campverde.az.gov>; Laura Keesler <laura.keesler@campverde.az.gov>

Thank you, Miranda.

The projected budget is the optimistic view for the full \$5,000. Adjustments will be made if granted less, and CAASR will be grateful for any funds approved.

Community Outreach Funds
Projected budget for 2026-2027

Request: \$3,000 - 5,000

Emergency veterinary bills: \$2,000
Pet Food: \$1,000
Other Supplies: \$2,000.

"Other supplies" includes items like collars, beds, first-aid supplies, medications, laundry supplies, cleaning supplies, dog crates, dog carriers, incontinence pads and pet treats.

On Fri, Mar 27, 2026, 9:46 PM Miranda Fisher <Miranda.Fisher@campverde.az.gov> wrote:
Hi Sue,

Online is the preferred route and please know we would have been happy to assist during business hours. That said, we will accept the application as emailed.

However, we do still need the budget, which is addressed on the last page. If you can please send that over as soon as possible, that would be greatly appreciated.

Thanks,
Miranda

Get [Outlook for iOS](#)

From: Susan Moning [REDACTED]
Sent: Friday, March 27, 2026 8:02:35 PM
To: Miranda Fisher <Miranda.Fisher@campverde.az.gov>

Cc: Clifton Bryson <Cliff.Bryson@campverde.az.gov>; Laura Keesler <laura.keesler@campverde.az.gov>

Subject: Re: Community Outreach Funds application for CAASR

Mitzie couldn't do it online for the same reason.

I appreciate you getting back to me, but we have a problem here.

On Fri, Mar 27, 2026, 2:46 PM Miranda Fisher <Miranda.Fisher@campverde.az.gov> wrote:

Hi Sue,

The applications actually need to be entered online. Are you able to do that today? [FY26 Camp Verde Community Outreach Funds Application](#)

Thanks,

Miranda Fisher, DPA, PCED

Town Manager

Town of Camp Verde

473 S. Main Street

Camp Verde, AZ 86322

Cell Phone: 928-451-3670

Office: 928-554-0001



Any information provided by the Town related to zoning or land use within this correspondence is offered as a courtesy and without any guarantee of accuracy. Zoning verifications may be requested through the Community Development Department.



Outlook

Community Outreach Funds Application 2026

From Laura Keesler <laura.keesler@campverde.az.gov>

Date Thu 3/26/2026 4:21 PM

To

Cc

1 attachment (53 KB)

Parkside Community Men's Ministry.pdf;

Mr. Green,

Thank you for submitting your proposal. I've attached a time-stamped copy for your records please see the email below and submit the application.

Please see the email Miranda sent out for FY26 Community Outreach Funding; the link is at the bottom of the page. I noticed you need to press Ctrl and then click the link for it to open.

Thank you!

Laura Keesler

Town of Camp Verde Opens FY26 Community Outreach Funding Applications

The Town of Camp Verde is now accepting applications for its FY26 Community Outreach Funding Program, which provides financial assistance to nonprofit organizations that serve Camp Verde residents.

The Town has allocated \$20,000 in funding for FY26 to support nonprofit partners delivering programs and services that benefit the community. The program is part of the Town's commitment to strengthening partnerships with organizations that provide critical services and support community well-being. Eligible nonprofit organizations that provide services directly benefiting Camp Verde residents are encouraged to apply.

The program has supported a wide range of community services in past years. During the FY25 funding cycle, the Town awarded \$50,000 to 12 nonprofit organizations. These organizations provided services including food security programs, housing assistance, senior services, domestic violence support, and other essential resources for residents.

The Town values the role nonprofit organizations play in strengthening the community and looks forward to continuing these partnerships in FY26.

Application Deadline:

Friday, March 27, 2026 at 5:00 p.m.

Applications and eligibility information are available online at:

<https://forms.office.com/r/ne9GvCBTuA>

Compassion in Action through Relationships of Encouragement

- 1.0 Philippians 2:4 “Let each of you look not only to his own interests but also to the interests of others,”**
- 2.0 Galatians 6:10 “Therefore, as we have opportunity, let us do good to all, especially those who are of the household of faith.”**
- 3.0 Hebrews 13:16 “And do not forget to do good and share with others, for with such sacrifices God is pleased.”**
- 4.0 1 Thessalonians 5:14-15 “And we urge you brothers, admonish the idle, encourage the fainthearted, help the weak, be patient with them all.”**

Warren Wiersbe stated in his book about Being a Servant of God: “Ministry takes place when divine resources meet human needs through loving channels to the glory of God”

Jesus called us to pool our resources to serve one another by ministering to the needs of our brothers and sisters in Christ as well as our neighbors. Our goal is to provide comfort and understanding for those going through troubled or difficult times. There are so many ways we can accomplish these goals by reaching out to our friends and neighbors. We are instructed to love our neighbor as ourself. Our men’s ministry at Parkside Church has a heart to help those in need and we have the skill and talent of our members to accomplish these goals.

Recently we had a single woman in our community that was living in a mobile home and had no water from her well. A neighbor made us aware of her difficulties and the fact that she had spent a lot of money on repair men without any positive results. We sent a couple of our skilled men to her home and when they reviewed the circumstances they discovered that the well head pressure tank and controls were defective and needed to be replaced. While waiting on these parts we started checking the water lines in the home and found them to be clogged with sediment from the well and this led to complete replacement of all water lines with ¾ pex. We ran a new line from the well to the mobile so the water could be turned off to the mobile. There was so much sediment in the

lines and faucets that all needed to be replaced along with the toilet in the bathroom. The hot water tank had to be disassembled and cleaned out of sediment. Because of the amount of sediment that we encountered we put in an whole house RO sediment filter system to prevent further line clogging. In addition one of our men donated a propane kitchen stove with storage tank to take care of cooking needs. The total dollar amount for this repair exceeded \$4,000 and was covered by the donations of the Men's ministry since no church fund had been established. We are asking for a grant to help cover future costs for elderly residents and single women in the Camp Verde area.

We thank you for your consideration.

Parkside Church

401 Camp Lincoln Rd.

Camp Verde

Men's Ministry

Administrators:

Noah Green [REDACTED]

Terry Dismant [REDACTED]

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**Meeting Date:** June 3, 2026**Agenda Item Type:**

- | | | |
|--|---|--|
| ☐ Consent Agenda | ☐ Informational Presentation | ☐ Discussion Item |
| ☒ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Development Services **Staff Resource:** Acting Senior Planner Cory Mulcaire

Agenda Title: Discussion, consideration and possible adoption of Resolution 2026-1218, approving the waiver of fees for three renewal use permit applications for Use Permit 16-955, Use Permit 2006-01 and Use Permit 2006-02.

Attached Documents:

- Resolution 2026-1218
- Resolution 2026-1183 - Planning Fee Refund, Waiver, and Reduction Policy

Estimated Presentation Time: 5 minutes**Estimated Discussion Time:** 5 minutes**Reviewed By:**

- | | | | |
|--|---|----------------------------------|---------------------------------|
| ☒ Town Manager | ☒ Legal | ☐ Finance | ☐ Other: |
|--|---|----------------------------------|---------------------------------|

Financial Review (if applicable):

- | | | | | |
|---------------------------------------|------------------------------|-----------------------------|---|---------------------------------|
| • Funding Source / GL Account Number: | | | | |
| • Approved in the FY26 Budget? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |
| • Is this an approved CIP Project? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |

Background Information:

On May 6, 2026, Town Council received a report from Town staff identifying several active Use Permits that were not in compliance with the review requirements established as conditions of their original approvals. During Council discussion, it was determined that three of the identified Use Permits should proceed through the required review process; however, because the required reviews were inadvertently missed by both the permit holders and the Town staff, Council directed staff to bring forward a request to waive the applicable review fees.

While the Town has a current Planning Fee Refund, Waiver, and Reduction Policy (Resolution 2026-1183), none of the eligible criteria to seek a waiver apply to this situation. As such, Council will need to provide specific direction under Resolution 2026-1218 to waive the applicable fees.

At the direction of Town Council, staff are requesting approval to waive the application fees associated with the review of the following Use Permits:

Use Permit 16-955 – A Use Permit authorizing a wireless communication facility on a portion of Assessor's Parcel Number (APN) 407-09-160A. The permit was approved with a ten-year term and



Town Council Information Memorandum

required a Council review after five years. The five-year review was due on March 23, 2021 and was not completed. As such, the 10-year approval expired on March 23, 2026 and the review was not completed.

Use Permit 2006-01 – A Use Permit for Trails End RV Park, located at 983 W. Finnie Flat Road (APNS 404-28-082A and 404-28-082B), consisting of 44 RV spaces, laundry facilities, and an office building. The permit required Council review in 2016. Because the review was not conducted, the permit is currently out of compliance and requires Council review to maintain compliance with the conditions of approval.

Use Permit 2006-02 – A Use Permit authorizing the installation and operation of a crematorium at Bueler Funeral Home, located at 143 W. Arnold Street (APN 404-22-021). The permit required Council review in 2016. Because the review was not conducted the permit is currently out of compliance and requires Council review to maintain compliance with conditions of approval.

Following the approval of the fee waiver, the use permit holders will be notified that they have until September 3, 2026 to submit a renewal application for Planning & Zoning Commission and Council consideration.

Question(s) before the Council:

- Does the Town Council have any questions for staff regarding the waiver of fees for the use permit applications mentioned above?

Proposed Motion(s):

Motion to **APPROVE** Resolution 2026-1218, approving the waiver of fees for three (3) use permit applications for the following; A wireless communication facility located off West State Route 260 on APN 407-09-160A, a RV Park located at 983 W Finnie Flat Road (APN 404-28-082A and 404-28-082B), and a crematorium located at 143 W Arnold Street (APN 404-22-021).

OR

Motion to **deny** Resolution 2026-1218, approving the waiver of fees for three (3) use permit applications for the following; A wireless communication facility located off West State Route 260 on APN 407-09-160A, a RV Park located at 983 W Finnie Flat Road (APN 404-28-082A and 404-28-082B), and a crematorium located at 143 W Arnold Street (APN 404-22-021).



RESOLUTION NO. 2026-1218

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING THE WAIVER OF FEES FOR THREE RENEWAL USE PERMIT APPLICATIONS FOR USE PERMIT 16-955, USE PERMIT 2006-01, AND USE PERMIT 2006-02

WHEREAS, the Town of Camp Verde establishes planning-related fees in order to recover the costs associated with the review, processing, and administration of development applications, land use requests, and related planning services; and

WHEREAS, the Town Council previously adopted Resolution 2026-1183 establishing a Planning Fee Refund, Waiver, and Reduction Policy outlining circumstances under which planning-related fees may be refunded, reduced, or waived; and

WHEREAS, the Town Council has identified three active Use Permits that were subject to periodic review requirements established as conditions of their original approvals, specifically Use Permit 16-955, Use Permit 2006-01, and Use Permit 2006-02; and

WHEREAS, the required review deadlines associated with these Use Permits were inadvertently missed by both the permit holders and Town staff, resulting in the permits falling out of compliance with their conditions of approval; and

WHEREAS, on May 6, 2026, the Town Council reviewed the status of these Use Permits and directed staff to initiate the required review processes in order to bring the permits back into compliance; and

WHEREAS, the Town Council further determined that because the required reviews were inadvertently missed and the lapse was not solely attributable to the permit holders, it is appropriate and in the interest of fairness and equity to waive the applicable renewal and review application fees associated with these permits; and

WHEREAS, the Town Council finds that waiving the application fees for Use Permit 16-955, Use Permit 2006-01, and Use Permit 2006-02 serves a valid public purpose and

allows the Town to correct an administrative oversight while ensuring the permits proceed through the required public review process.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA:

Section 1: Approval. The Town Council hereby approves the waiver of renewal application fees for Use Permit 16-955, Use Permit 2006-01 and Use Permit 2006-02.

Section 2: Renewal Application Timeline. Following approval of this Resolution, Town staff shall notify the affected permit holders that renewal applications and required materials must be submitted no later than September 3, 2026 for Planning & Zoning Commission and Town Council consideration.

PASSED, AND APPROVED BY A MAJORITY VOTE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____, 20__.

Marie Moore, Mayor

ATTEST:

Leah Rhodes, Town Clerk

APPROVED AS TO FORM:

Trish Stuhan, Town Attorney
Pierce Coleman, PLLC



RESOLUTION NO. 2025-1183

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE
TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
APPROVING AND ADOPTING THE PLANNING FEE REFUND, WAIVER, AND
REDUCTION POLICY**

WHEREAS, the Town of Camp Verde imposes planning-related fees to recover the costs of services provided in connection with the review, processing, and administration of development applications and land use requests; and

WHEREAS, from time to time, applicants may request refunds, waivers, or reductions of such fees due to project withdrawal, errors in fee collection, charitable purposes, changes in development scope, or other circumstances; and

WHEREAS, the Town Council finds it necessary to establish a formal policy to ensure consistency, fairness, transparency, and accountability in the review and processing of such requests; and

WHEREAS, the proposed Planning Fee Refund, Waiver, and Reduction Policy outlines eligibility criteria, submission timelines, review procedures, and the authority required for approval, with the intent of supporting sound fiscal management and public trust in the administration of municipal fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA:**

Section 1: Approval and Adoption

The Town Council hereby approves and adopts the *Planning Fee Refund, Waiver, and Reduction Policy*, attached hereto as Exhibit A, effective immediately upon passage of this resolution.

**PASSED, AND APPROVED BY A MAJORITY VOTE OF THE MAYOR AND COMMON
COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, THIS
21ST DAY OF MAY, 2025.**



Marie Moore, Mayor

ATTEST:



Leah Rhodes, Town Clerk

APPROVED AS TO FORM:



Trish Stuhan, Town Attorney
Pierce Coleman, PLLC



Town of Camp Verde

Planning Fee Refund, Waiver and Reduction Policy

Adopted by Resolution 2025-1183 on May 21, 2025

SECTION 1: PURPOSE

The purpose of this policy is to establish a uniform and transparent framework for evaluating and processing requests for the full or partial refund, waiver, or reduction of planning-related fees.

SECTION 2: DEFINITIONS

- **Fee Refund:** A return of all or a portion of fees previously paid to the Town in connection with a planning or development application.
- **Fee Waiver:** A decision not to collect a fee that would otherwise be required.
- **Fee Reduction:** A discount applied to a required fee based on specific eligibility criteria.
- **Eligible Planning Fee:** A fee associated with planning applications, development review, capacity charges, or related land use matters, as identified in the current Town Fee Schedule.
- **Substantial Scope Change:** A modification to a project that results in a meaningful reduction in the scale, intensity, or complexity of the proposed development.

SECTION 3: SCOPE

This policy applies to all requests submitted by applicants, contractors, developers, or landowners seeking a refund, waiver, or reduction of fees listed in the Town of Camp Verde's adopted Fee Schedule related to planning, zoning, and development services.

SECTION 4: AUTHORITY

The Town Council shall have sole authority to approve or deny any request for the refund, waiver, or reduction of planning-related fees.

The Community Development Director will receive and evaluate such requests, prepare findings and recommendations for the Town Manager's review and approval. Once Town Manager approval is received, the Community Development Director will present the request and Town staff's recommendations to the Town Council for final decision. No refunds, waivers, or reductions shall be granted without formal Council approval at a public meeting.

Exception: If the request is due solely to a fee that was collected in error or a documented overpayment, the Town Manager is authorized to approve and process the refund administratively without Council action. These cases must be clearly documented and reported to the Town Council as part of the annual fee adjustment summary.

SECTION 5: ELIGIBILITY CRITERIA

A. Application Withdrawal or Town-Initiated Termination (*Refund Eligible*)

Refunds may be considered under the following circumstances:

- 1) The applicant formally withdraws their application in writing prior to the commencement of substantive staff review (e.g., technical analysis, interdepartmental routing, or scheduling for public hearing).
- 2) Town staff determine that the application was unnecessary due to an internal misinterpretation of planning or zoning code or was requested in error.
- 3) The project is rendered infeasible or ineligible due to a Town-initiated action, including but not limited to:
 - o Adoption of new zoning regulations
 - o Implementation of a development moratorium
 - o Town withdrawal or revocation of a previous authorization due to no fault of the applicant

Refunds under this section are subject to administrative cost recovery for processing and evaluation already performed, if any.

B. Town Error or Overpayment (*Refund or Reduction Eligible*)

Refunds or reductions may be granted when:

- 1) The applicant paid a fee in error, such as duplicate payment, incorrect fee category, or unintentional payment for a service not rendered or not required.
- 2) There is clear documentation of a clerical, administrative, or procedural mistake made by Town staff that directly resulted in the overcollection of fees.

These requests may be administratively approved by the Town Manager without Town Council action, consistent with Section 4.

C. Nonprofit and Charitable Public Benefit Projects (*Waiver or Reduction Eligible*)

Fee waivers or reductions may be considered for projects that demonstrate a strong and direct public benefit, including:

- 1) The project is sponsored by a registered 501(c)(3) nonprofit organization in good standing with the State of Arizona.
- 2) The project supports public benefit outcomes, such as:
 - o Provision of affordable housing units (e.g., serving residents at 80% AMI or lower)
 - o Construction of community-serving infrastructure (e.g., food pantries, parks, community centers)
 - o Historic preservation or cultural/educational facilities open to the public
- 3) The proposed development or use is exclusively charitable, educational, or public service in nature, with no commercial or private financial benefit accruing to the applicant, developer, or sponsoring entity.

Applicants must provide a written statement of public benefit and supporting documentation. Town Council may require a deed restriction, use agreement, or similar assurance to verify long-term charitable use.

D. Capacity Fees or Development-Related Charges (*Refund Eligible*)

Refunds of capacity fees, impact fees, or related charges may be granted under the following conditions:

- 1) Fees were assessed in connection with a permit issued before the official effective date of the adopted capacity or impact fee schedule.
- 2) The associated development project was abandoned prior to initiation of construction or utility connection, and the Town did not expend resources in reliance on the project proceeding.

- 3) The scope of the development changed significantly due to design revisions, resulting in a material decrease in anticipated infrastructure demand, such as reduced building square footage, utility demand, or occupancy type.

Requests under this section must be accompanied by a narrative explaining the change in scope, supporting site plans, and a comparison of before-and-after service impacts.

SECTION 6: TIMEFRAME FOR SUBMITTING REQUESTS

All refund requests must be submitted within 90 calendar days of the original fee payment.

Waiver or reduction requests must be submitted prior to payment of the fee or at the time of application submission.

Requests made outside of these timeframes may be denied unless extraordinary justification is provided and the Town Council approves the exception.

Notwithstanding the timelines above, the Town will consider refund, waiver, or reduction requests for any eligible projects with application or payment dates on or after July 1, 2024, provided that the request is no later than September 1, 2025.

SECTION 7: PROCEDURES

A. Fee Schedule

Planning application fees are established annually through the Town's adopted Fee Schedule. These fees are intended to cover administrative costs, staff time, and resources associated with processing planning applications.

B. Request Requirements

Requests must be submitted in writing and include:

- 1) Applicant name and contact information
- 2) Permit or project reference number
- 3) Type and amount of fee paid or requested to be waived/reduced
- 4) Reason for the request, including applicable eligibility criteria
- 5) Supporting documentation (e.g., receipts, nonprofit status verification, evidence of error)

C. Review Process

All requests for fee refunds, waivers, or reductions shall follow the structured review process outlined below to ensure thorough evaluation, internal coordination, and transparent decision-making.

A. Initial Evaluation by Community Development Department

- 1) Upon receipt of a complete written request, the Community Development Department will timestamp the request and notify the applicant of receipt.
- 2) Staff will verify the accuracy of the information provided, assess whether the request meets the eligibility criteria, and identify any additional documentation needed.
- 3) Within 10 business days, staff will prepare a written evaluation that includes:
 - o Summary of the request
 - o Applicable eligibility criteria
 - o Fee history and payment record
 - o Assessment of staff time and services rendered
 - o Staff recommendation (approve, deny, or modify the request)

B. Town Manager Review and Authorization for Council Presentation

- 1) The written evaluation and recommendation will be submitted to the Town Manager for review.

- 2) The Town Manager may approve or deny requests for reimbursement for a fee that was collected in error or a documented overpayment.
- 3) For requests requiring Council approval, within 10 business days the Town Manager will ensure that all findings, supporting documentation, and recommendations are compiled into a formal agenda packet item.

C. Town Council Consideration and Final Decision (Refunds and Exceptions)

- 1) Requests requiring Council approval shall be placed on the agenda of the next available regular or special Council meeting.
- 2) The Community Development Director, or their designee, shall present the request to the Town Council, including:
 - Background of the application or project
 - Summary of the fee(s) paid or in question
 - Justification for the request based on policy criteria
 - Staff's formal recommendation
- 3) The Town Council shall deliberate and issue a decision to approve, deny, or modify the request. The Council's decision shall be final.
- 4) All Council decisions will be documented in the meeting minutes and a written notice of the decision will be issued to the applicant within 10 business days following the meeting.

SECTION 8: REFUND PROCESSING

- Refunds, if approved, will be processed within 45 days of Council approval.
- Refunds will only be issued to the original payer unless otherwise requested in writing.

SECTION 9: ANNUAL REPORTING

An annual report summarizing fee adjustments will be provided to the Town Council.